



Republic of the Philippines  
PROVINCE OF ISABELA  
City of Ilagan

## *Office of the Governor*

### EXECUTIVE ORDER NO. 12 Series of 2023

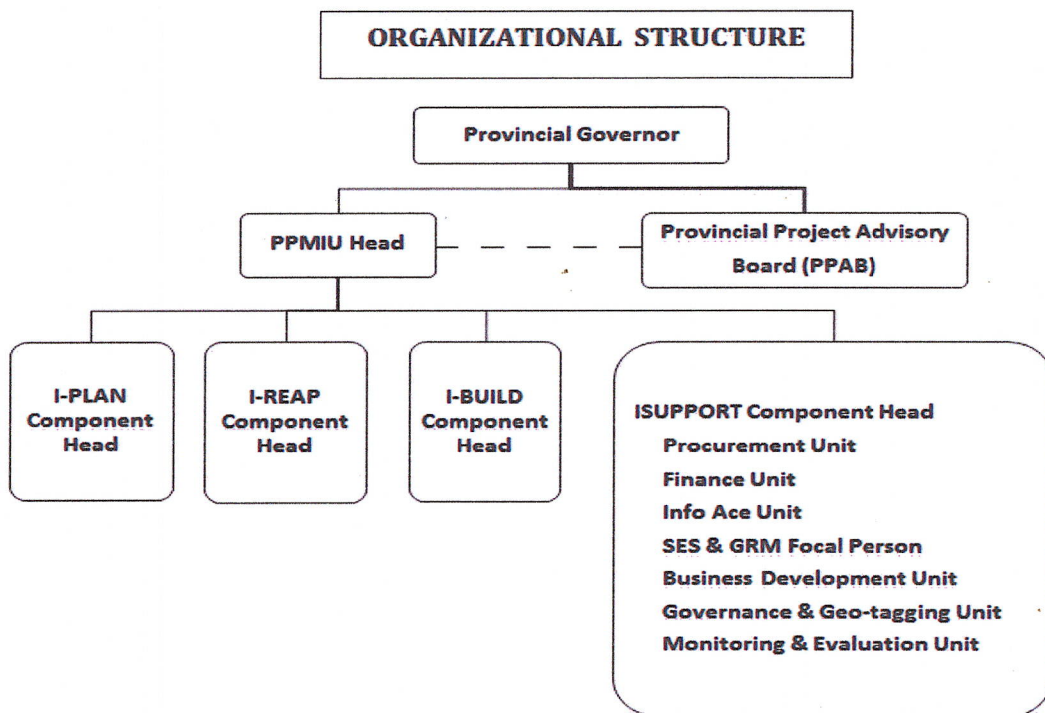
#### **REORGANIZATION OF THE PROVINCIAL PROJECT MANAGEMENT AND IMPLEMENTING UNIT (PPMIU) UNDER THE PHILIPPINE RURAL DEVELOPMENT PROJECT (PRDP) & CREATING THE PROVINCIAL PROJECT ADVISORY BOARD (PPAB)**

- WHEREAS,** the Philippine Rural Development Project (PRDP) since 2014 is a national government platform for a more modern, and climate resilient agriculture and market oriented agri-fishery sector;
- WHEREAS,** the PRDP Subprojects are jointly funded by the World Bank, National Government-Department of Agriculture (DA) and the Local Government Units (LGUs);
- WHEREAS,** the IBRD-WB approved the Second Additional Financing (AF 2) with IBRD Loan Number 9271-PH amounting to **TWO HUNDRED EIGHTY MILLION U.S. DOLLARS (\$280,000,000.00)** and the proposed **Scale Up** to support the Government's effort to ensure economic recovery and strong agricultural value chain in response to COVID-19 pandemic and the Russian-Ukraine conflict;
- WHEREAS,** the AF 2 is now on its implementation stage and there is a need to reorganize the Provincial Project Management Implementation Unit (PPMIU) & creation of Provincial Project Advisory Board (PPAB) to better meet the requirements of the Project guidelines and to avail earlier investment support.

**NOW THEREFORE, I, RODOLFO T. ALBANO III,** Governor of the Province of Isabela, by the powers vested in me by law, do hereby order the following:

**Section 1. Structure.** The Isabela Provincial Project Management Implementing Unit – Technical Working Group (PPMIU-TWG) & Provincial Project Advisory Board (PPAB) shall have the following structure:

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## Section 2. Composition of Provincial Project Implementing Management

2.1 The Technical Working Group (TWG) shall be composed of the following:

Designation	Name	Position
PPMIU Head & I-PLAN Component Head	Eduardo R. Cabantac	Provincial Planning & Development Coordinator
I-BUILD Component Head	Rodolfo G. Miranda	Asst. Provincial Engineer
I-REAP Component Head	Belina N. Barbosa	Provincial Veterinarian
I-SUPPORT Component Head	Marites E. Frogoso	Provincial Agriculturist
Info Ace Unit Head	Elizabeth C. Binag	Provincial Information Officer
Procurement Unit Head	Rodrigo T. Sawit	Prov'l General Services Officer
Finance Unit Head	Resie M. Vloria	Accountant IV
Social & Environmental Safeguards Unit	Bladimir A. Pintucam	ENRO – Community Development Officer II
Business Development & Economics Unit Head	Helen C. Sevilla	PVET- Veterinarian II
Governance & Geo-tagging Unit Head	Roger P. Tolentino	OPE – CMGF
Monitoring- Evaluation Unit Head & Action Officer Designate	Rizalina V. Valencia	PPDO - Admin Officer V

To ensure a stable and active participation in the preparation of Subprojects proposals, implementation, assessment, monitoring, inspection & other related PRDP activities the TWGs shall give priority over their regular works.



2.2 The Provincial Project Advisory Board (PPAB) shall be composed of the following:

Position	Name
Provincial Administrator	Noel Manuel R. Lopez
SP Member – Chairman Com on Appropriation	Edward Isidro
Provincial Treasurer	Maria Theresa Araneta-Flores
Provincial Budget Officer	Elsa M. Pastrana
Provincial Accountant	Antonieta M. Bulan
Provincial Engineer	Virgilio S. Lorenzo
Environment & Natural Resources Officer	Geronimo P. Cabaccan
Provincial Coop & Local Enterprise Dev't Officer	Ric Justice E. Angobung
Provincial Director - DILG	Corazon D. Toribio
Provincial Agri-Fishery Council	Crispulo S. Santos
Provincial Officer - NCIP	Anne Marie C. Sugguiyao

**Section 3. Functions of the PPMIU Head, Components - Units & PPAB**

**The PPMIU Head** shall be responsible in the overall management of the PRDP in the province. Specifically, it shall perform the following functions:

1. Take the lead in the implementation of the PRDP in the province;
2. Convene regularly to perform planning, project management and implementation, monitoring, evaluation, and coordinative functions of the PRDP Subprojects and intervening projects/activities within the province;
3. Ensure that the above functions are performed in each of the Four (4) Components of PRDP Work: I-PLAN (Investments in Agro-Fishery), I-BUILD (Infrastructure & Logistics), I-REAP (Investment in Rural Enterprises).
6. Furnish the Office of the Governor copies of any and all reports or important documents pertinent to PRDP;
7. Perform such other functions as may be necessary to meet the objectives of this Order.

**The Investment for AFMP Planning (I-PLAN) Component.** The I-PLAN Component, in coordination with the RPCO, shall provide overall management of I-PLAN activities in the province. Specifically, it shall have the following duties and functions:

1. Assess the Subprojects proposals coming from the Cities & Municipalities (C/MLGU) with respect to the Provincial Commodity Investment Plan (PCIP) using the value chain approach;
2. Assess capability building requirements of participating C/MLGUs as basis for capability Project shall be incorporated in the PCIP;
3. In collaboration with RPCO, facilitate capability assistance to stakeholders in the province in improving extension service delivery systems and local governance systems and mechanisms;
4. Coordinate the delivery of technical assistance to C/M/BLGUs and Peoples' Organization (POs) in strengthening their capabilities in planning, implementation, operation and maintenance, monitoring and evaluation of AFMP and the PCIP;
5. Ensure the integration the C/MLGUs Poverty Reduction Plan, Women Development Plan, AFMP, IPDP, and plans for other vulnerable groups into the Provincial Comprehensive Development Plan (PCDP);
6. Ensure that local development plans are prepared through participatory approach and in harmony with the regional and national plans; and
7. Prepare and submits reports to the IPPMIU Head.



**The Intensified Building-Up of Infrastructure & Logistics for Development (I-BUILD) Component.** The I-BUILD Component shall be responsible for the management and implementation of the rural infrastructure component of the PRDP. Specifically, it shall have the following duties and functions:

1. In tandem with the RCPO, evaluate and validate infrastructure Subprojects proposals of the C/MLGUs;
2. Assist the C/MLGUs in the prioritization, feasibility study (FS) and detailed engineering design (DED) preparation, procurement, contract administration and construction supervision of infrastructure Subprojects;
3. Prepare in coordination with the RCPO-I-BUILD regarding infrastructure development and other infrastructure related concerns, studies submitted by the C/MLGUs;
4. Facilitate/assist the Bids and Awards Committee (BAC) in the Infrastructure Subprojects procurement processes;
5. Coordinate with the Finance Unit for the timely deposit of the annual required counterpart funds and release of funds for the implementation of approved Subprojects; and
6. Prepare and submit reports to the IPPMIU Head.

**The Investment for Rural Enterprises and Agricultural and Fisheries Productivity (I-REAP) Component.** The I-REAP Component shall provide/facilitate technical assistance to the C/MPMIU/ Proponent Groups in the management and implementation of the IREAP Subprojects. Specifically, it shall perform the following duties and functions:

1. Provide/facilitate enhancement of extension delivery system and provision of market support/facility to the Proponent Group beneficiaries;
2. Coordinate with the Finance Unit for the timely deposit of the annual required counterpart funds and release of funds for the implementation of approved Subprojects;
3. Assist in the integration of AFMP into the Local Development Plans;
4. Assist the Provincial Project Advisory Board (PPAB) in prioritizing and evaluating Subprojects;
5. Collaborate with the P/C/MLGUs planning team in the establishment of priority production zones using the PCIP and value chain approach for the development of agri-business;
6. Establish collaborative mechanisms with other support institutions that technically assist in the smooth implementation of the Subprojects; and
7. Prepare and submit reports to the PPMIU Head.

**The I-SUPPORT Component shall be comprised of different Sub Units.** This component aims to provide efficient and effective project management and implementation, establish a standard on services and technical assistance and effective mode of engagement with LGUs. this shall have seven units with the following duties and functions:

**The Finance Unit.** The unit shall be responsible for the management of funds for the Projects Subprojects. Specifically, it shall have the following duties and functions:

1. Maintain and submit liquidation reports or Statements of Expenditures (SOE) on all Subprojects;
2. Participate in the resource management planning and implement strategies in increasing collection of local revenues;
3. Participate in enhancing local governance systems and mechanisms in areas of financial management, procurement and audit; and



4. Render/submit Annual Performance Report and other related documents on the actual C/MLGU local revenue collection/ C/MLGU governance reforms.

**The Procurement Unit.** The unit shall perform the following duties and functions:

1. Prepare and submit the Procurement Plan containing the Subprojects to be implemented by the Provincial Government of Isabela (PGI);
2. Review the procurement of goods and works of the PRDP being implemented by the PGI;
3. Conduct and initiate the procurement of works and goods of Subprojects covered under the PRDP; and
4. Submit reports to the PPMIU Head on matters relating to the Procurement.

**The Information, Education, Advocacy and Communication (IEAC) Unit.** The Unit shall spearhead the conduct of a provincial – wide information, education, advocacy and communication planning and execution. Specifically, it shall have the following duties and functions:

1. Mainstream the PRDP IEAC activities into the regular plans of the Province;
2. Work and interface with the Project Components of the PPMIU in order to determine the IEAC requirements/recurring needs of the components;
3. Lead in the execution of the Provincial IEAC Plan, provide feedback to the Regional Information, Education, Advocacy and Communication Unit for possible revision and/or improvement;
4. Document best practices, successful projects implementation at the Provincial Level;
5. Spearhead in the publication and dissemination of project accomplishments; and
6. Establish and maintain media relations.

**The Social and Environmental Safeguard (SES) Unit.** The Unit shall carry out the environmental guidelines, the environmental management plan, the resettlement policy framework, and the indigenous people development framework, in a manner and substance, satisfactory to the World Bank, whenever required, it shall prepare and implement an environment management plan, resettlement action plan and indigenous people development plan, all in a manner satisfactory to the bank. In coordination with other C/MPMIUs, it shall also provide technical assistance to the participating C/MLGUs in the compliance of the guidelines and plans.

**The Governance & Geo-tagging (GG) Unit.** The Unit using the Applied Geotagging Tools to verify specific location in validating proposed projects to ensure non-duplication of potential interventions, geotag project implementation and upload photos to the software apps to assist the PRDP monitor the existence of the project.

**The Business Development Unit.** The Unit shall assist in the identification of Subprojects and in the conduct of Proponent Group validation and confirmation based on I-REAP guidelines, provide technical assistance in the formulation of business model, business plan ensuring compliance with PRDP requirements and standards.



**The Monitoring and Evaluation (M & E) Unit.** The Unit shall implement and maintain the Project Monitoring Information System (MIS) in the province, and ensure that system's problems are immediately attended to or reported to RPCO. Specifically, it shall have the following duties and functions:

1. Monitor status of project interventions in the PCIP;
2. Review & compare actual status of interventions against targets.
3. Conduct monitoring involving infrastructure and enterprise development Subprojects;
4. Ensure regular and timely conduct of project implementation review meetings at the provincial level with the Local Chief Executives (LCEs), Local Development Council (LDC), concerned departments/offices of the PLGU (e.g., PPDO, PEO, Budget Office) concerned Non- Government Organizations or peoples Organizations (NGP/Pos) and representative/s from DA-RPCO; and
5. Prepare and submit M & E findings/reports to DA RPCO using formats/templates (POW, Monthly Job Generated, Operations & Maintenance)
6. Provide other forms of assistance that may be requested by the RPCO.

**The Provincial Project Advisory Board (PBAC).** The PBAC is one of the institutional innovations for the implementation of PRDP hereby adopt in the province.

1. Ensure that policy directions are carried out;
2. Tasked to review the readiness/completeness of the proposed projects presented by the PPMIU Head and recommend to the Governor for endorsement to the Regional Project Advisory Board (RPAB) for their approval and endorse work and financial plan to the National Project Coordination Office (NPCO);
3. Harmonization of priority areas to eliminate duplication and maximize complementation of projects;
4. Recommend to the Governor the necessary funding – PGI Share in support to the project implementation;
5. Oversee proper implementation of approved Projects in the Province;

**SECTION 4. Operation and Maintenance.** For its operation and maintenance and as deemed necessary to carry out the smooth implementation and management of the Project, the Office of the Governor shall:

1. Provide the PPMIU with office space & staff, equipment, gadgets including vehicle;
2. Allocate funds for its office operational requirements annually.

**SECTION 5. Effectivity.** This Executive Order shall take effect immediately and will continue until termination of the PRDP or until amended or revoked.

Done this 12<sup>th</sup> day of April, 2023.

  
**RODOLFO T. ALBANO III**  
Governor 

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