



Republic of the Philippines
PROVINCE OF ISABELA
City of Ilagan

Office of the Governor

EXECUTIVE ORDER NO. 04

INSTITUTIONALIZING THE "DRUG-FREE WORKPLACE" POLICY OF THE PROVINCIAL GOVERNMENT OF ISABELA AND CREATING A DRUG-FREE WORKPLACE COMMITTEE (DFWC) TO BE IN-CHARGE OF THE IMPLEMENTATION OF A CONTINUING AND SUSTAINABLE SUBSTANCE ABUSE AWARENESS AND PREVENTION PROGRAM WITHIN THE PROVINCIAL GOVERNMENT OF ISABELA

Whereas, it is the policy of the State to safeguard the well-being of its citizens from the harmful effects of dangerous drugs on their physical and mental well-being by providing effective mechanisms or measures to enhance further the efficacy of the law against dangerous drugs, and ensuring the enforcement or application of the same;

Whereas, Section 51 of Republic Act No. 9165, otherwise known as the "Comprehensive Dangerous Drugs Act of 2002," mandates local government units to assist in the enforcement of RA 9165, giving priority to preventive or educational programs and the rehabilitation or treatment of drug dependents;

Whereas, in 2010, the Provincial Government of Isabela adopted the policy of eliminating the illegal drugs problem in the province, leading to the issuance of Executive Order No. 16 which created the *Isabela Task Force on Illegal Drugs* and strengthened the implementation of RA 9165 by requiring all employees regardless of status, to undergo drug-testing as a requirement during contract renewals and upon appointment or promotion;

Whereas, with the implementation of "Operation Tokhang" under the Duterte Administration, the intensified campaign of the government against dangerous drugs, the PGI strengthened further its anti-illegal drugs programs and special bodies tasked to address the problem, and in 2017 was lauded by the Philippine National Police for its comprehensive efforts in curbing the illegal drugs problem in the province;

Whereas, on 07 January 2019, the Department of the Interior and Local Government disseminated copies of the Dangerous Drugs Board (DDB) Regulation No. 13 Series of 2018, dated 21 December 2018, which directs all government offices including government-owned and controlled corporations and state and local universities and colleges, and all appointed and elective officials of local government units, to promote a drug-free workplace in order to effectively and efficiently serve the public and protect the people from the ill effects of drug use in the workplace;

Whereas, in compliance with the provisions of the DDB Resolution, there is a need for the PGI to institutionalize the existing policy of the provincial government on illegal drugs to further uphold the integrity of public service in Isabela, establish a body to ensure that the employees and officials of the provincial government are drug-free, and implement a continuing and sustainable substance abuse and prevention program;

NOW THEREFORE, I, Faustino G. Dy III, Governor of the Province of Isabela, by virtue of the powers vested in me by law as the Local Chief Executive, hereby decree the following:

Section 1. Declaration of Policy. All employees and officials of the Provincial Government of Isabela (PGI) are public officers at the forefront of public service delivery. The effective and efficient delivery of public service by the provincial government shall be founded on a workplace in which all employees and appointed and elective officials are

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aware of the dangers of illegal drugs and are free and protected from substances that pose health risks, impact on their interaction with the public, and result in the commission or omission of acts inimical to the interest of the public.

Section 2. Institutionalization of Policy. The Provincial Government of Isabela institutionalizes the policy of a drug-free workplace in accordance with Republic Act No. 6713, and shall implement the same by way of 1) ensuring and maintaining that all offices and employees under the PGI are free from illegal drugs and substances 2) conducting of substance abuse awareness and prevention programs, 3) conducting of authorized mandatory drug-testing of all officers and employees, and 4) ensuring adequate funding for the implementation of the Drug-Free Workplace Policy.

Section 3. Creation of a Drug-Free Workplace Committee. There is hereby created a Drug-Free Workplace Committee within the Provincial Government of Isabela (PGI) to ensure the implementation of the Drug-Free Workplace Policy and assist the Office of the Governor in reviewing the Policy and enhancing it, should the need arises. The committee shall be referred to as the *Drug-Free PGI Committee* or *DFPGI Committee*.

Section 4. Functions. – The DFPGIC shall have the following functions:

1. Create an *Assessment Team* composed of personnel with educational and training backgrounds on medicine, psychology, social work and human resources administration, who shall undergo regular training and assist the Committee in implementing policy and the substance abuse awareness and prevention program within the PGI;
2. Craft a *Drug-Free Workplace Program* that is time-bound and doable, and primarily focused on promoting awareness within PGI about substance abuse in public service, and mechanisms to prevent the same;
3. Create a sustainable *Employee Assistance Program* to be jointly implemented by the PGI, the employees, and the employees' union, that will provide assistance to government officials and employees with substance-related issues and problems that affect work performance, as well as resources for and/or referrals to medical interventions for public officers requiring the same, and which will actively involve the Assessment Team;
4. Ensure that the PGI workplace, including all satellite and sub-offices of any department or office that is part of the Provincial Government of Isabela, is free from illegal drugs or substances, or other acts promoting the illegal drugs trade, and ensure that all employees and officials are aware of the administrative and criminal sanctions with respect to drug use and policy violation;
5. Spearhead the conduct of annual and complete mandatory drug testing of all employees and officials by a drug-testing laboratory accredited by the Department of Health, complete meaning with confirmatory testing for those positive in the first test;
6. Assure that no person shall be hired as contractual, job orders/pakyaw and on the job trainees (OJTs) or deny entry to government service once found positive for drug use;
7. Disseminate all information about the PGI drug-free workplace policy and ensure that each employee shall receive copies of the policy, and aware of the medical and social risks associated with drug use, the administrative and criminal sanctions with respect to violations, and the availability of services under the Employee Assistance Program;

8. Ensure adequate funding for the continuation and sustainability of the Drug-Free Workplace Program;
9. Coordinate with all offices and sub-offices within the PGI for the conduct of activities related to the drug-free workplace policy and program;
10. Put in place mechanisms and other means of ensuring the integrity of evaluation findings and other documents in the custody of the DFPGI;
11. Monitor the implementation of the DFPGI Program and evaluate its impact at the provincial, municipal/city level;
12. Submit regular reports to the Office of the Governor and Dangerous Drug Board, together with recommendations for the improvement of policy and program implementation;
13. Perform other functions as may be necessary in the implementation of this Order.

Section 5. Composition – The Drug-Free PGI Committee shall be composed of the following:

Chairman	:	Hon. Faustino G. Dy, III Provincial Governor
Vice Chairman:		Noel Manuel R. Lopez Provincial Administrator
Action Officer	:	Emerson R. Rosales Regional Director, PDEA RO2
Members	:	The Provincial Director, DILG The Provincial Director, Isabela Police Provincial Office Brigade Commander- 502 Brigade Philippine Army The Team Leader, PDEA- Isabela SK Federation President- Isabela The Provincial Public Safety Officer The Isabela Provincial Health Officer The Isabela Public Information Officer Ysmael G. Atienza, IVAC Ma. Rosario Conchita Palencia-IGLO representative Dr. Prerscilio Buslig- SFC/ Academe
Secretariat		Dr. Arlene M. Lazaro Isabela Provincial Health Office

Section 5. Meetings. – The Drug-Free PGI Committee shall meet at least quarterly or as frequent as may be necessary.

Section 6. Funding. Funding for the operations of the Drug-Free PGI Committee shall be sourced from the Office of the Provincial Governor.

Section 7. Effectivity Clause. – This Order shall take effect immediately.

DONE in the Province of Isabela, this 28th day of February 2019.


HON. FAUSTINO G. DY III
Governor

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