

OFFICE OF THE PROVINCIAL TREASURER

CY 2018

ANNUAL REPORT OF ACCOMPLISHMENTS

The Office of the Provincial Treasurer is concerned with the implementation of policies, rules and regulations in local government finance that would promote the financial stability and growth of the Province and its municipalities and develop their potentials for accelerating national development. It exercises technical supervision and such other functions provided by law over all municipal treasury offices and hospital cashiers.

In line with the above mandate, we at the Provincial Treasurer's Office including the 34 Municipal Treasury Offices of Isabela, with the full support of our LCEs, have undertaken effective tax collection strategies to improve the financial status of the Province.

1. ON REVENUE GENERATION PROGRAM

1.1 Revenue Collection Efficiency (of the Provincial Government of Isabela including 34 municipalities)

January to December 31, 2018

	ANNUAL	ACTUAL	COLLECTION
	TARGET*	COLLECTIONS	EFFICIENCY
REAL PROPERTY TAX	P 550,306,684.00	P 300,319,583.52	54.57 %
Current	291,954,287.42	199,772,993.30	68.42 %
Delinquencies	258,352,396.58	100,546,590.22	38.91 %
BUSINESS TAXES	215,195,671.00	275,843,236.15	128.18 %
Province	27,480,760.00	39,550,216.16	143.92 %
Municipalities	187,714,911.00	236,293,019.99	125.88 %
FEES & CHARGES	442,965,317.00	450,302,277.68	101.66 %
Province	293,769,414.00	226,329,225.09	77.04 %
Municipalities	149,195,903.00	223,973,052.59	150.12 %
RECEIPTS FROM ECONO	OMIC		
ENTERPRISES	170,036,133.00	207,969,667.78	122.31 %
Province	-0-	-0-	-0-
Municipalities	170,036,133.00	207,969,667.78	122.31 %
GRAND TOTAL	P1,378,503,805.00	P1,234,434,765.13	<u>89.54 %</u>

^{*}set by BLGF

1.2 We monitored and evaluated progress of collection on Provincial Tax Impositions as well as other locally and externally sourced revenues, to finance the operations as well as the various programs and projects of the Provincial Government, to wit:

		BUDGET ESTIMATES	ACTUAL COLLECTIONS
		CY 2018	January to December, 2018
REAL PROPERTY TAX:			
Real Property Tax-Current Year		P 53,000,000.00	P 35,897,410.84
Real Property Tax-Penalties		5,000,000.00	5,499,454.42
Real Property Tax-Prior Years		10,000,000.00	18,699,966.15
Real Property Tax Prior Tears		10,000,000.00	10,000,000.10
TAX ON BUSINESS:			
Amusement Tax		60,000.00	1,047,522.20
Printing & Publication Tax		2,000.00	13,400.00
Other Business Tax (Stickers)		1,000,000.00	665,400.00
Franchise Tax		3,000,000.00	1,645,737.15
Annual Fixed Tax on Delivery Vans		4,500,000.00	5,036,200.00
Tax on Sand & Gravel & Quarry		35,000,000.00	25,944,022.17
OTHER TAXES:			
Professional Tax		400,000.00	361,485.00
Transfer Tax		8.000,000.00	8,200,260.01
Fines & Penalties Local Taxes		2,000,000.00	2,243,404.07
TOTAL TAX REVENUE	Р	121,962,000.00	P 105,254.262.01
NON-TAX REVENUE:			
REGULATORY FEES:			
Governor's Permit Fees		1,500,000.00	880,250.00
Other Regulatory Fees		-	657,285.00
Inspection Fee		1,000,000.00	1,333,822.95
SERVICE USER CHARGES:			
Certification Fees		750,000.00	407,425.00
Hospital Fees		432,000,000.00	212,457,532.96
Service Fee/Rentals/Sales		20,000,000.00	9,194,743.85
OTHER INCOME/RECEIPTS:			
Interest Income		10,553,628.00	16,654,976.29
Coll'n on Loan Receivables (Principal)		90,000,000.00	50,038,662.00
TOTAL NON-TAX REVENUE	Р	555,803,628.00	P 291,624,698.05
TOTAL LOCAL SOURCES	Ρ	677,765,628.00	P 396,878,960.06
SHARE NATIONAL COLLECTIONS:			
INTERNAL REVENUE ALLOTMENT	Р	2,671,330,840.00	2,671,610,397.00
SHARE FROM LOTTO		3,000,000.00	- 5,740,898.32
SHARE FROM NATIONAL WEALTH		4,000,000.00	3,797,894.70
EXTRA-ORDINARY RECEIPTS:			
Grants/Donations/Sponsorship			1,830,800.00
OTHER RECEIPTS:			
Unspent Bal. LDRRMF			2,335,471.76
Insurance Claims			2,013,292.74
Ret/Liquidation of Cash Advance			17,905,544.34
Proceeds from Sale of Assets		5,000,000.00	.00
TOTAL EXTERNAL SOURCES	· <u> </u>	2,683,330,840.00	2,705,234,298.86
TOTAL GENERAL FUND	P	3,361,096,468.00	3,102,113,258.92
ADD:SEF RPT		50,000,000.00	76,609,061.82
SEF- Non Tax		<u> </u>	364,909.23
Total SEF		50,000,000.00	76,973,971.05
TOTAL	P	3,411,096,468.00	P 3,179,087,229.97

The collection of Delivery Van Taxes under the Local Government and Provincial Revenue Codes is strictly enforced and for this, we have maintained checkpoints in Cordon, Roxas, San Pablo and City of Ilagan (infront of the Provincial Capitol), to ensure that all entry and exit points of the Province are properly posted with collectors. We also mobilized our field collectors to go directly to our taxpayers in their business locations and to standby in supermarkets to collect the taxes and related fees due to the Provincial Government of Isabela.

















We intensified the collection on Sand and Gravel Taxes and Fees and strictly monitored the extraction activities of Sand and Gravel Permitees in coordination with the Environment and Natural Resources Office.

Conducted Consultative Meetings presided by the Hon. Governor, with Local Government Units, contractors, permitees, haulers, concerned NGAs like Department of Public Works and Highways, Department of Agriculture and National Irrigation Authority in relation to quarry operations and the imposition of taxes and fees.





We coordinated with LGUs and NGAs to require Contractors to secure Clearance from this Office on the payment of Sand & Gravel Tax and its related fees before payment of their claims.

With the effective implementation of these strategies, the collection on Sand and Gravel Taxes increased by 90.21 % compared with last year's collection of P13,639,601.61.

	2017	2018	INCREASE	% OF INCREASE
SAND AND GRAVEL TAX	P13.639.601.61	P25.944.022.17	P12.304.420.56	90.21%

We maintain updated listings of businesses and persons subject to provincial tax impositions as bases in the collection of the corresponding taxes and its related fees.

We have done reassignment of collectors and cashiers to address various concerns as well as to avoid familiarity with taxpayers.

We harmonize our efforts with our co-Finance officers toward a more systematic and orderly performance of our duties, as well as with other revenue-generating offices to increase collections.

We maintain records on collections of premiums of the Isabela Provincial Healthcare including disbursements therefrom as per duly processed and approved claims.

We maintain records on releases of **BRO** Programs of the Provincial Government of Isabela to qualified beneficiaries. Collections on repayment of loan assistance are likewise monitored in coordination with the BRO-FAP Office and the Municipal Treasury Offices.

2.0 SUPERVISION OVER LOCAL TREASURY OFFICES

We conducted supervisory visits and revenue performance evaluations in the municipalities of Aurora, Burgos, Benito Soliven, Cabatuan, Cordon, Delfin Albano, Dinapigue, Jones, Luna, Maconacon, Ramon, Reina Mercedes, Roxas, San Agustin, Sta. Maria & Tumauini, as well as transfers of office, cash and accounts of municipal treasury offices in the municipalities of Alicia, Angadanan, Dinapigue and Luna. This is to see to it that they strictly comply with existing laws, rules and regulations pertaining to treasury operations.

Included activities during field visits, among others are: dialogue with the Local Chief Executives; technical assistance on the preparation, encoding and uploading of the electronic Statement of Receipts and Expenditures (eSRE) using the LGU Integrated Financial Tools (LIFT) System; monitoring of collections and submission of prescribed reports; follow-up on the implementation of rules and regulations on treasury matters; and timely remittances of trust and statutory obligations; as well as "parenting" the barangays, thru the Barangay Treasurers, in their treasury operations during Farmers' Congress.

Technical assistance provided during our visitation/inspection of local treasury offices include:

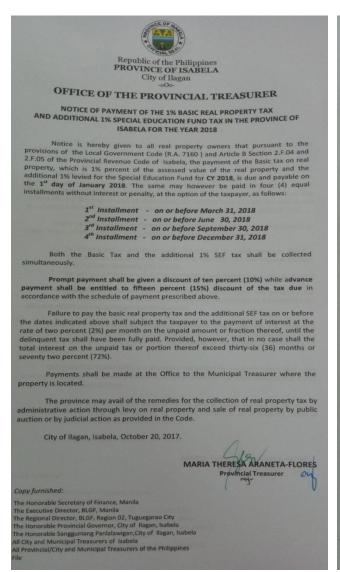
- 1) Preparation of Office Plans and Programs and Unit Performance Evaluation Sheet
- 2) Reporting requirements:
 - a) Electronic Statement of Receipts and Expenditures
 - b) Web based Report on Environment and Natural Resources Data Management Tool
 - c) Collection Reports:
 - i. Form 60
 - ii. Monthly, Quarterly and Annual Report of Collections on Real Property Tax by Property Classification (BLGF Form 2)
 - iii. Monthly, Quarterly and Annual Report of Collections on Business Tax, Fees, and Charges and Receipts from Economic Enterprises (BLGF Form 4)
 - iv. Remittances of Provincial and Barangay Share on Real Property Tax
 - d) Monitoring Reports:
 - i. Monitoring Report on Remittances of Real Property Tax Barangay Share
 - ii. Monitoring Report of Remittances of Trust & Statutory Obligations
 - iii. Web based Report on Environment and Natural Resources Data Management Tool for the municipalities of Cordon and Ramon
 - iv. Post Borrowing Report-Statement of Indebtedness, Payments & Balances
 - v. BLGF Monitoring of LGU Environmental Fee (online Questionaire)

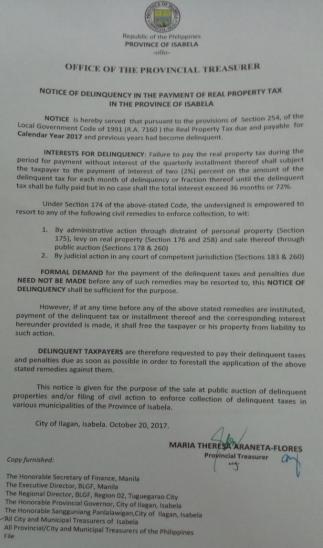
Findings and recommendations during the revenue evaluations were discussed in an exit conference with the concerned Treasurer together with his/her staff.

TAX INFORMATION AND EDUCATION CAMPAIGN

We assisted the Municipal Treasurers in the conduct of Tax Information and Education Campaign particularly on real property taxes, such as:

- a) Conducted Information Drive on the schedule of payment of Real Property Tax, which is before March 31, to avail of the 10% discount.
- b) We sent Notice of Payment of the 1% Basic Real Property Tax & additional 1% SEF for CY 2018 and Notice of Delinquency in the Payment of Real Property Tax to all Municipal Treasurers of Isabela and all Provincial and City Treasurers nationwide; the Honorable Secretary of Finance, the Executive Director of BLGF Central Office; the Regional Director of BLGF; the Hon. Provincial Governor and the Hon. Sangguniang Panlalawigan of Isabela.



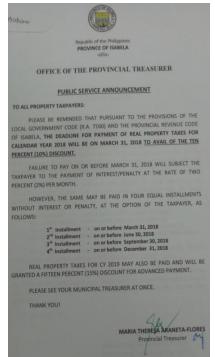


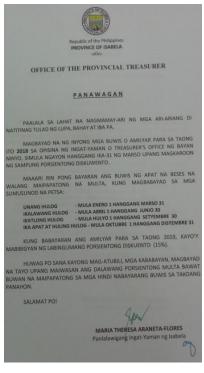
We tapped radio and print media outlets including cable networks within the province for the airing/publication of the announcement on the deadline for the payment of real property taxes.

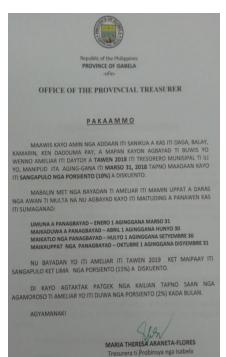


	January 4, 2018
MR. ARVIN ALIVIA	
Station Manager	
YES FM STI Building, Maharlika Highway	
Cauayan City	
Dear Mr. Alivia :	
coverne generation program, may	mation and education campaign as well as y we request for your favorable and valued nouncement in your public service programs.
We believe that through yo the province, this being the easiest taxpayers.	our facilities, we can reach the farthest place in and fastest means to reach a great number of
Here's hoping for your favo	rable response to this request.
Thank you very much!	
	Very truly yours,
	0./
	MARIA THERESA ARANETA-FLORES
	MARIA THERESA ARANETA-FLORES Provincial Treasurer
	red reasoner
Encl.: a/s	
MTAF/mate	. 144
	1/10/10
	0
	Hodela Cens
	of do

Public Service Announcements (English, Tagalog & Iloco) for Radio and Cable Stations







Publication of Tax Information Campaigns in Local Newspapers

TO ALL PROPERTY TAX PAYERS

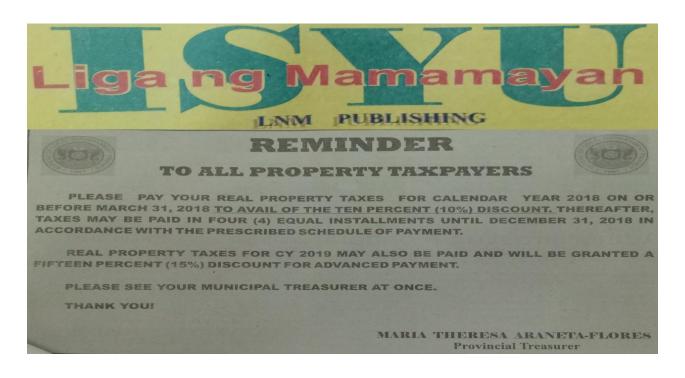
PLEASE PAY YOUR REAL PROPERTY TAXES FOR CALENDAR YEAR 2018 ON OR BEFORE MARCH 31, 2018 TO AVAIL OF THE TEN PERCENT (10%) DISCOUNT. THEREAFTER, TAXES MAY BE PAID IN FOUR (4) EQUAL INSTALLMENTS UNTIL DECEMBER 31, 2018 IN ACCORDANCE WITH THE PRESCRIBED SCHEDULE OF PAYMENT.

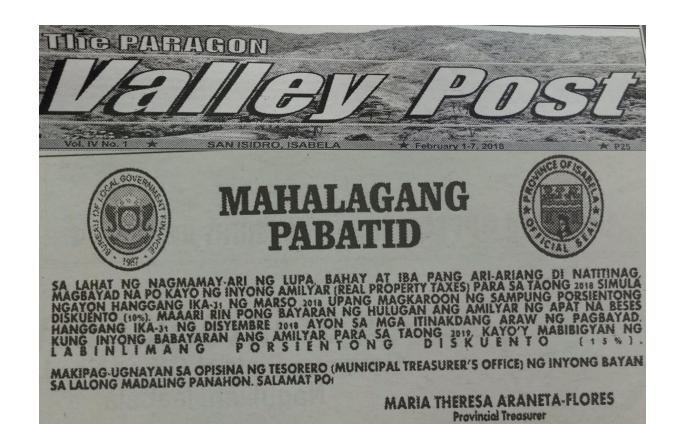
REAL PROPERTY TAXES FOR CY 2019 MAY ALSO BE PAID AND WILL BE GRANTED A FIFTEEN PERCENT (15%) DISCOUNT FOR ADVANCED PAYMENT.

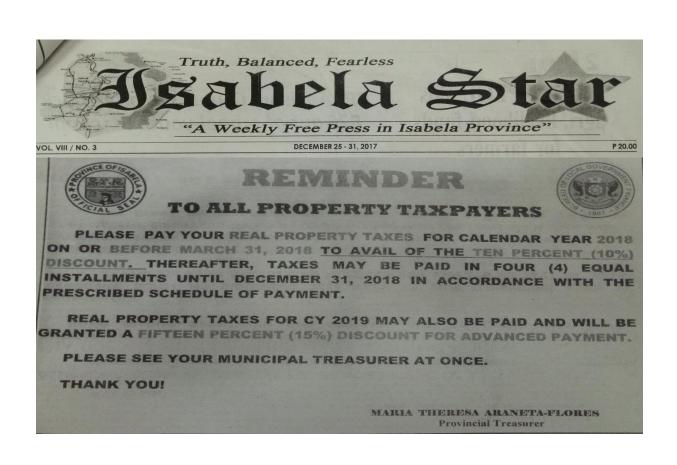
PLEASE SEE YOUR MUNICIPAL TREASURER AT ONCE.

THANK YOU!

MARIA THERESA ARANETA-FLORES
Provincial Treasurer







- d) We conducted Meetings of Municipal Assessors and Treasurers with the Governor and Provincial Administrator on strategies to effectively collect real property taxes to reduce delinquencies and to address problematic collectibles.
- e) The Hon. Governor Dy, enjoined the Municipal Mayors to improve collections on real property taxes as well as remit the rightful provincial and barangay shares during the several Provincial Development Council Meetings.

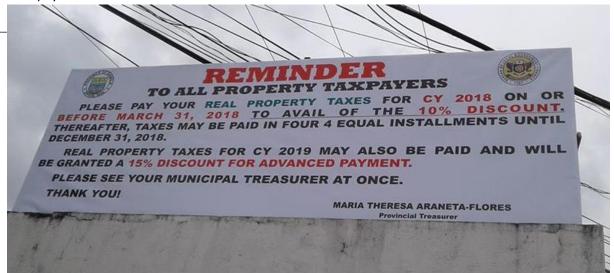
f) We conducted Meetings with Barangay Officials to seek their support in the collection of real property tax/distribution of Notice of Assessments and Tax Bills in their respective barangays.







g) Tarpaulins and streamers were also posted in strategic places along the national highway and other conspicuous places up to the barangays in the whole province on the campaign for payment of tax.





h) The Certified List of Delinquencies submitted by the Municipal Treasurers were posted for public viewing in the Bulletin Board at the entrance of the Office.



- i) The Notice of Delinquencies (NODs) prepared and certified by the Municipal Treasurers were duly noted and signed by the Provincial Treasurer before they were sent out to real property owners to give more strength to said Notices.
- j) The Certified Lists of delinquent taxpayers who failed to pay after the notices were served, were referred to the Provincial Legal Office for the issuance of Final Demand Letters.

- k) Coordinated/dialogued with DepEd officials and other PSB members for the active support and assistance on Tax Information and Education Campaign particularly on Real Property Tax
- I) Attended dialogue with the Municipal Mayors and other local officials, presided by the Governor during the Joint Provincial Peace and Order Council and Provincial Development Council Meeting re: Issues and concerns on the assessment and collection of real property taxes, sand and gravel taxes and its related fees, and other provincial tax impositions.



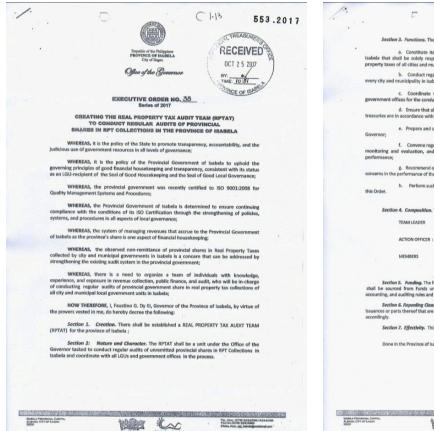


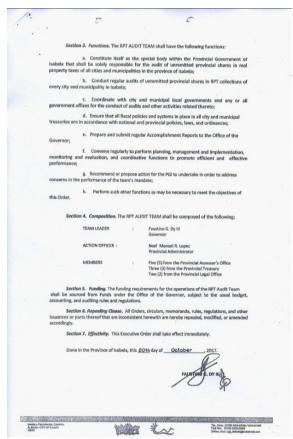
- m) Collection letters were sent to concerned Municipal Mayors on the unremitted Province's share on Real Property Tax and other Provincial Tax Impositions collected by the Municipalities.
- n) Conducted Joint Meetings with Municipal Assessors for the formulation of strategies on efficient and effective assessment and collection of real property taxes





o) The Hon. Governor Faustino G. Dy III issued Executive Order No. 38 Creating the Real Property Tax Audit Team (RPTAT) composed of the Treasury, Legal and Assessment personnel, to conduct regular audits of Provincial Shares in real property tax collections in the Province of Isabela





Likewise, regular monitoring and consultative meetings were conducted with our provincial and district Hospital Cashiers to ensure prompt remittance of collections.

As member of the Provincial Appraisal Committee, we conducted ocular inspections and assessment of Market Value of lands in the municipalities of Alicia, Angadanan, Benito Soliven, Cabagan, Echague, Gamu. Jones and San Mariano, San Mateo, Sta. Maria and Tumauini jointly with the other members of the said Committee.

STATUS OF LOCAL REVENUE CODE

Latest Year Update d	Ordinance Number	Ordinance Title and Description	Date of Approval	Date of Effectivity
2001	001 series of 2001	An Ordinance Enacting the Provincial Revenue Code of Isabela 2000	January 26, 2001	January 2001
2014	005 series 2014	An Ordinance Regulating the Extraction, Disposition, Utilization and Processing of Quarry and Other Mineral Resources within the Territorial Jurisdiction of the Province of Isabela and Imposing Various Taxes and Fees Therefore	April 8, 2014	2014
2014		Ordinance Enacting the Investment Incentive Code of Isabela	June 3, 2014	2014

• Drafting of the Updated Provincial Revenue Code is in process in preparation to the Writeshop to be conducted 1st Semester of 2019.

3. FINANCIAL ACCOUNTABILITY AND DISCIPLINE

- 1. In conformity with existing regulations, all accountable personnel of the Provincial Capitol, as well as those of the LGUs are duly bonded. We adjusted/increased the Fidelity bonds of our accountable personnel in compliance with the bonding requirements prescribed by the Bureau of Treasury.
- 2. We provided accurate, efficient and effective cashiering and disbursement of funds to include up to date payment of salaries, wages and other obligations.
- 3. We monitored the actual and prompt remittance of trust and statutory obligations by the Province as well as the Municipal Treasurers.
- 4. All statutory obligations including loan repayments for GSIS, BIR, PHILHEALTH, and HDMF/PAG-IBIG in the total amount of **P250,719,383.68** from January to December, 2018 were all remitted within the prescribed period.

5. We monitored the utilization of SEF. With an annual appropriation of P50,000,000.00, the total obligated expenditures as of December, 2018, are as follows:

	ANNUAL APPROPRIATION	TOTAL EXPENDITURES	BALANCE
Salaries & wages of PSB Teachers	P 7,350,000.00	P 6,356,000.00	P 469,000.00
Year-End Bonus of PSB Teachers	700,000.00	700,000.00	0.00
Sports Development	12,500,000.00	8,611,590.25	3,888,409.75
Educational Research	3,500,000.00	1,194,974.55	2,305,025.45
Facilities and Equipment	700,000.00	0.00	700,000.00
Construction, Repair & Rehabilitation			
of School Buildings	25,000,000.00	24,916,202.46	83,797.54
Miscellaneous	250,000.00	41,581.87	208,418.13
TOTAL	P 50,000,000.00	P 41,820,349.13	P 8,179,650.87

- 6. We submitted regular monthly reports to the Provincial Accounting Office relative to collections, disbursements, checks issued and other financial data.
- 7. The following prescribed reports were also submitted within the specified period to the BLGF Regional and Central Offices:
 - a) Annual Report CY 2017
 - b) Uploaded Quarterly Electronic Statement of Receipts and Expenditures (eSRE) in the LIFT System
 - c) Reviewed and approved Quarterly eSRE reports of the 34 municipalities
 - d) Uploaded in the Environment & Natural Resources Data Management Tool (ENRDMT) portal Report of LGU shares from National Wealth
 - e) BLGF Form 2-b Consolidated Monthly/Quarterly Report of Collections on Real Property Tax by Property Classification (RACIMS)
 - f) BLGF Form No. 4 Consolidated Monthly/Quarterly Report of Collections on Business Tax, Fees and Charges and Receipts from Economic Enterprise
 - g) Plans and Programs for CY 2018
 - h) Joint Action Plan with the Provincial Assessor on Revenue Generation Program CY 2018
 - i) Office Performance Commitment Review (OPCR)
 - j) Monthly Monitoring Report on Remittances of Trust and Statutory Obligations
 - k) Report of LGU Fund Deposits for CY 2018
 - I) Inventory on the Status of Revenue Codes (Province and Municipalities)
 - m) Data on General Tax Amnesty:
 - -LGUs that granted Real Property Tax Amnesty
 - -LGUs that granted Business Tax Amnesty
 - n) Inventory of LGUs that conducted Examination of Books of Accounts
 - o) Inventory of LGUs that conducted Judicial and Administrative Remedies in the collection of Real Property Tax/Business Tax
 - p) Compliance Monitoring of LGU Depository Banks
 - q) Statement of Indebtedness, Payments and Balance

4. CAPABILITY BUILDING

To further enhance the technical capability and expertise of our staff, we have participated and/or sent treasury personnel as per approved travel orders, to the following :

- 1. Training Workshop for the Roll-out of LGU Integrated Financial Tools (LIFT) System for Cities and Municipalities
 - -Briefing/meeting for the smooth conduct of the roll-out training workshop of LIFT System
 - -Training Workshop for the Roll-out of LIFT System to Municipalities (Batch 1 & 2)
 - -Provided technical assistance to the 34 Municipal LGUs in the installation of the LIFT System (Treasury, Budget and Assessor focal persons) at PTO in four batches

- 2. Training-Workshop on the Environment and Natural Resources Data Management Tool (ENRDMT) Version 1.2
- 3. 85th PHALTRA National Convention and Seminar Workshop
- 4. RALBO Region 02 7th Annual Regional Convention-Seminar
- 5. Provincial and City Treasurers Association of the Philippines (PACTAP) National Conference-Workshop
- 6. PHILLBO 22nd Annual Convention
- 7. Regional Seminar Workshop on Changing our World, Empowering Women through the Sustainable Development Goals
- 8. Training of Trainers (TOT) on the Updated Local Treasury Operations Manual (LTOM)
- 9. Regional Conference/Seminar Workshop for Local Treasurers and Assessors
- 10. PHILLBO-Luzon Annual National Convention in coordination with DBM
- 11. Training-Workshop on the Preparation of the Provincial Governance Reform Roadmap (PGRR)
- 12. Training on Legal Orientation on Administrative Discipline (LOAD)
- 13. 73rd PICPA Annual National Convention
- 14. Laws and Rules on Government Expenditures (LARGE) Seminar
- 15. 2018 MUNTAP National Convention and Seminar-Workshop
- 16. Workshop on the Formulation of Provincial Governance Reform Roadmap on Local Road Management & Public Financial Management
- 17. Pre-finalization Writeshop on the Formulation of Provincial Governance Reform Roadmap for 2019 to 2022
- 18. BLGF Regional Annual Evaluation and Planning Conference for Provincial, City and Municipal Treasurers and Assessors and Designated Planning Officers of Region 02

TRAININGS CONDUCTED BY THE PROVINCIAL GOVERNMENT OF ISABELA

- 1. Values Seminar on Being a Public Servant
- 2. Etiquette Netiquette
- 3. Awareness Training for ISO 9001:2015 and Risk Management Training
- 4. Internal Quality Audit Training for ISO 9001:2015
- 5. Journalism 101, Basic Journalism Writeshop for Isabela Corps of News Correspondents

SEMINARS AND CONFERENCES

Training Workshop for the Roll-out of LGU Integrated Financial Tools (LIFT) System for Cities & Municipalities











Installation of the LGU Integrated Financial Tools (LIFT) System









Training Workshop on Environment and Natural Resources Data Management Tool (LIFT)

Version 1.2



85th PHALTRA National Convention and Seminar Workshop







RALBO Region II 7th Annual Regional Convention-Seminar





MUNTAP 2018 National Convention and Seminar Workshop





REGATA 02 Regional Conference/Seminar Workshop for Local Treasurers and Assessors







PACTAP National Conference-Workshop







Regional Seminar Workshop on Changing our World, Empowering Women through the Sustainable Development Goals





Training of Trainers (TOT) on the Updated Local Treasury Operations Manual (LTOM 2017 Edition)







Training-Workshop on the Preparation of the Provincial Governance Reform Roadmap (PGRR)







Training on Legal Orientation on Administrative Discipline (LOAD)







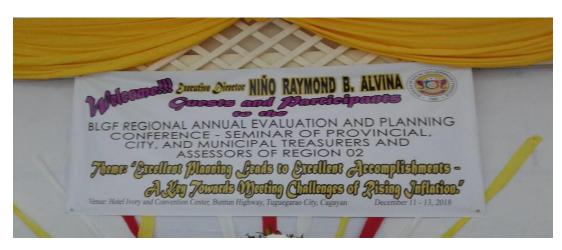
Laws and Rules on Government Expenditures (LARGE) Seminar







BLGF Regional Annual Evaluation and Planning Conference-Seminar



Provincial Treasurer Maria Theresa Araneta-Flores welcomes BLGF Executive Director Nino Raymond B. Alvina upon his arrival at Tuguegarao Airport





Presentation of Highlights of Accomplishments of PTO Isabela during the BLGF Regional Annual Evaluation and Planning Conference-Seminar for Provincial, City and Municipal Treasurers and Assessors and Designated Planning Officers in the Local Treasury & Assessment Offices of Region 02









Workshop on the Preparation of Annual Plans and Programs of the Local Treasury and Assessment Offices



PTO TEAM BUILDING ACTIVITY
BlueCoast Beach Hotel, Sta. Ana Cagayan









5. INTER-AGENCY COORDINATION

- 1. Dialogued/Coordinated with LCE, Legislative Body and other agencies on matters pertaining to public finance
- 2. Harmonized planning with related agencies in line with Joint Memorandum Circular No. $\bf 1$
- 3. Participated in Women's Month Celebration
- 4. Attended BLGF Special Conferences
- 5. Attended PACTAP Board Meetings
- 6. Attended REGATA II and MUNTAP Isabela Board Meetings
- 7. Attended Meetings of Provincial School Board
- 8. Attended meetings of PDRRMC
- 9. Attended NLSPCI Joint Stockholders and Board Meetings
- 10. Attended Meetings with the Governor, Vice Governor, Board Members, Provincial Administrator and Department Heads
- 11. Participated in Budget Deliberations with the Local Finance Committee, Department Heads, Hon. Governor and Sangguniang Panlalawigan Members headed by the Vice Governor.
- 12. Attended Joint Meeting of Provincial Development Council & Peace and Order Council with Municipal Treasurers and Assessors
- 13. Attended meetings and participated in various activities of Bambanti Festival 2018
- 14. Attended meetings and participated in various activities of Isabela Day 2018 Celebration

- 15. Participated in Earth Hour, March 24, 2018
- 16. Attended Meetings and Consultation Workshop for the Provincial Road National Development Plan (PRNDP)
- 17. Attended Meetings with officers of various financial institutions like DBP and LBP
- 18. Attended Meetings with PHILHEALTH officers
- 19. Attended Pre-Membership Education Seminar of Provincial Employees Multi-purpose Cooperative (March 12, 2018)
- 20. Attended Final Judging of the 2018 Most Business Friendly LGU Awards for Province Category
- 21. Attended the 2018 Seal of Good Local Governance National Awarding





7th Isabela Provincial Employees Multipurpose Cooperative Annual General Assembly and Raffle Bonanza



Final Judging of the 2018 Most Business Friendly LGU Awards for Province Category







2018 Seal of Good Local Governance National Awarding



ALLEN S. QUIMPO CLIMATE REALITY LEADERSHIP FOR GOVERNANCE AWARD



6. INTERNAL ADMINISTRATION

- 1. Reviewed appointment papers and indorsed for approval to the Bureau of Local Government Finance the proposed appointments of concerned Municipal Treasurers and Assistant Municipal Treasurers.
- 2. Indorsed for designation/renewals of designation of OIC Municipal Treasurers of Cabatuan, Delfin Albano, Dinapigue, Jones, Palanan, San Agustin, Sto. Tomas and Tumauini pending approval of their appointments by the BLGF.
- 3. Maintained a sufficient stock level of Accountable Forms to be used by PTO, City and Municipal Treasury Offices, Isabela HealthCare, Hospital Cashiers and other government agencies.
- 4. Prepared Monthly Statement of Accountable Forms Issued and submitted to the COA within the prescribed period.
- 5. Evaluated Individual Performance Commitment Review (IPCR) of PTO personnel.
- 6. Reviewed and approved Plans and Programs of Municipal Treasurers including Joint Action Plans of Municipal Assessors & Treasurers.
- 7. Prepared and submitted Post Training/Activity Reports within the prescribed period
- 8. Disseminated to Municipal Treasurers and others concerned all received Circulars and other Issuances relative to treasury operations.
- 9. Consultative meetings are regularly being done with our municipal treasurers, assessors and hospital cashiers, as well as with the PTO personnel.
- 10. Performed COMELEC function as custodian of Election Supplies and Paraphernalia for the Barangay and Sangguniang Kabataan Elections 2018
 - -Distributed Election Supplies and Paraphernalia to the 34 LGUs thru the Municipal Treasurers for Barangay and Sangguniang Kabataan Elections 2018 conducted last May 12, 2018.

MEETINGS WITH MUNICIPAL TREASURERS









PTO STAFF MEETINGS





Distribution of Election Supplies and Paraphernalia for Barangay and Sangguniang Kabataan Elections 2018





5. SPECIAL PROJECTS

Quality Management System – ISO 9001:2008 Certified PTO and all Departments of the Provincial Government of Isabela

- 1. Complied with the requirements of ISO 9001:2008.
- 2. Maintained a Quality Management System (QMS) as required for ISO 9001:2008
- 3. Sustained the QMS Internal Audit System of the PGI and maintained an Annual Quality Management System Audit Plan.
- 4. In preparation for the upgrading of our system certifiable for ISO 9001:2015, an Internal Audit was conducted to ensure that PGI's Quality Mangement is effectively implemented, maintained and all documented processes are strictly observed.
- 5. Sustained the Quality Objective of the Office coherent and aligned with the overall objectives of the Provincial Government of Isabela.
- 6. Maintained and updated records to provide evidence of conformity to the requirements including the effective operation of the Quality Management System.
- 7. Attended Awareness Training for ISO 9001:2015 and Risk Management Training conducted by Macro Vision Consultancy on the detailed requirements and processes of revising the existing system and practices to comply with the new standards.
- 8. Participated in the Internal Quality Audit Training for ISO 9001:2015 to requalify existing Auditors and Train candidates in the planning and actual execution of the Internal Audit and in the documentation of the audit report.

The Provincial Government of Isabela embarked on a P100M worth of Computerization Project under the e-Gov Suite linked to the five (5) Pilot Municipalities namely: Angadanan, Aurora, Jones, Cabagan & Roxas with the following features:

- 1. Real Property Tax Management System
- 2. Cash Collection System
- 3. Point of Payment System
- 4. Cash management System

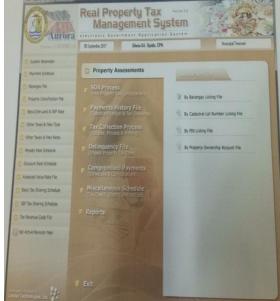
The Real Property Tax Management System is linked with the five (5) Pilot Municipalities. The system automates real property tax computation and billing process of the Treasurer's Office, linked with Assessor's Office Real Property Assessment System for the Assessed Value. The system can also generate delinquency report.



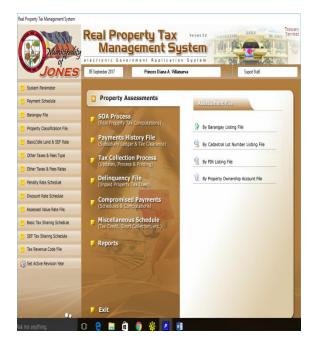
















BRO FARMERS CONGRESS RELOADED











Provincial Government of La Union Bench Marking Activities and Sharing of Best Practices

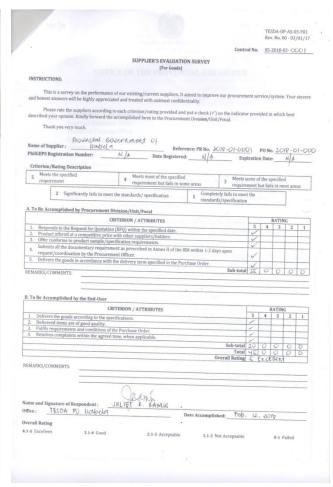


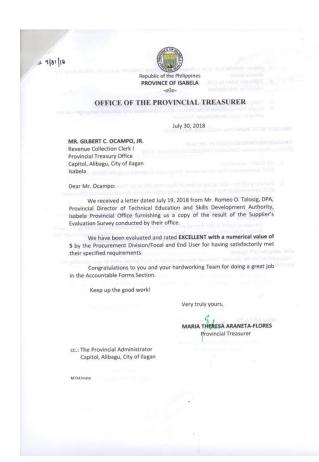


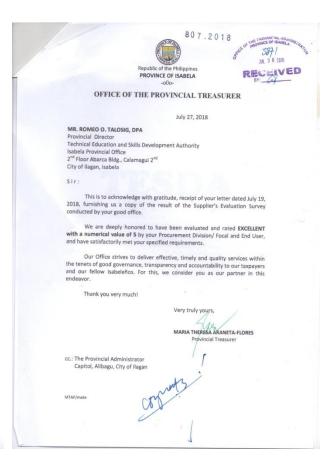
CITATIONS AND AWARDS

1. We were evaluated and rated **EXCELLENT** with a numerical value of **5** by the Procurement Division/Focal and End User of Technical Education and Skills Development Authority (TESDA) Isabela Provincial Office for deliveries made and the quality of products delivered, meriting a CONGRATULATORY message from the Provincial Administrator.

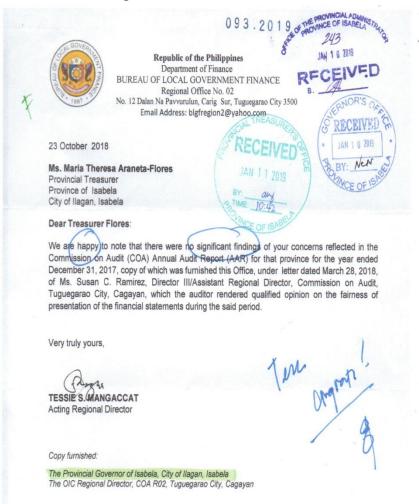








2. Ms. Tessie S. Mangaccat, Acting Regional Director of the Bureau of Local Government Finance conveyed her appreciation in her letter dated October 23, 2018 emphasizing that there were no significant findings of our concerns reflected on COA Annual Audit Report (AAR) of the province for the year ended December 31, 2017, which the auditor rendered a qualified opinion on the fairness of presentation of the financial statements during the said period. We are so honored, especially with the CONGRATULATORY message from the PROVINCIAL ADMINISTRATOR.



As we are entrusted the sensitive task of safeguarding and generating funds, we always strive to build a culture of competence and excellence, and uphold high standards of professionalism in our work. We continue to reinvent ourselves to meet our client's expectations and to make transactions as far as practicable easier. This is in line with our desire to deliver effective, timely and quality services within the tenets of good governance, transparency and accountability to our taxpayers and our fellow Isabeleños.

Thank you very much!

SUBMITTED BY:

MARIA THERESA ARANETA-FLORES

Provincial Treasurer