



OFFICE OF THE PROVINCIAL TREASURER
CY 2014
ANNUAL REPORT OF ACCOMPLISHMENTS

The Office of the Provincial Treasurer is concerned with the implementation of policies, rules and regulations in local government finance that would promote the financial stability and growth of the province and its municipalities and develop their potentials for accelerating national development. It exercises technical supervision and such other functions provided by law over all municipal treasury offices and hospital cashiers.

In line with the above mandate, we at the Provincial Treasurer's Office including the 34 Municipal Treasury Offices of Isabela have undertaken effective tax collection strategies to improve the financial status of the Province.

1. ON REVENUE GENERATION PROGRAM

1.1 Collections:

January to December 31, 2014

	ANNUAL TARGET	ACTUAL COLLECTIONS	COLLECTION EFFICIENCY
REAL PROPERTY TAX (Gross)	P 365,865,715.54	P 201,901,406.00	55.18 %
Current	207,022,241.22	137,566,810.00	66.45 %
Delinquencies	158,843,473.31	64,334,596.00	40.50 %
BUSINESS TAXES	144,014,682.00	179,691,905.96	125 %
Province	18,660,835.00	22,140,702.18	119 %
Municipalities	125,353,847.00	157,551,203.78	126 %
FEES & CHARGES	172,917,138.00	379,904,831.10	219.70 %
Province	89,700,508.00	181,492,229.96	202.33 %
Municipalities	83,216,630.00	198,412,601.14	283.43 %
RECEIPTS FROM ECONOMIC ENTERPRISES	330,582,334.00	158,235,693.44	47.87 %
Province	213,957,085.03	6,313,344.46	3.00 %
Municipalities	116,625,249.00	151,922,348.98	130.27 %
GRAND TOTAL	P 1,013,379,869.54 =====	P 919,733,836.50 =====	91.00 % =====

1.2 We monitored and evaluated progress of collection on Provincial Tax Impositions as well as other locally and externally sourced revenues, to finance the operations as well as the various programs and projects of the provincial government, to wit:

	BUDGET ESTIMATES CY 2014	ACTUAL COLLECTIONS CY 2014
REAL PROPERTY TAX:		
Real Property Tax-Current Year	P 18,000,000.00	P 20,630,953.66
Real Property Tax-Prior Year	8,000,000.00	12,335,464.74
Real Property Tax-Penalties	4,000,000.00	3,972,169.02
BUSINESS TAX:		
Transfer Tax	8,000,000.00	5,782,584.70
Tax on Printing & Publication	5,000.00	0.00
Franchise Tax	10,000,000.00	1,344,330.57
Tax on Sand & Gravel & Quarry	25,000,000.00	7,621,328.70
Amusement Tax	1,000,000.00	45,650.00
Tax on Delivery Trucks & Vans	5,000,000.00	3,929,500.00
Professional Tax	400,000.00	299,228.80
OTHER TAXES:		
Fines & Penalties Local Taxes	1,000,000.00	1,585,297.01
Other Taxes		1,366,235.54
TOTAL TAX REVENUE	P 80,405,000.00	58,912,742.74
NON-TAX REVENUE:		
REGULATORY FEES:		
Governor’s Permit Fees	2,000,000.00	563,540.00
Other Regulatory Fees		261,540.00
SERVICE USER CHARGES:		
Certification Fees	2,000,000.00	932,270.00
Hospital Fees	150,000,000.00	114,804,610.56
RECEIPTS FROM ECONOMIC ENTERPRISES:		
Rentals	7,000,000.00	1,201,672.41
Sales	5,000,000.00	4,518,968.05
OTHER RECEIPTS:		
Other Misc. Operating Services	3,000,000.00	11,141,946.90
Miscellaneous	20,000,000.00	25,172,632.35
ECC/CNC	10,000.00	-0-
Interests on Deposits	8,000,000.00	2,952,546.75
TOTAL NON-TAX REVENUE	P 197,010,000.00	161,549,727.02
TOTAL LOCAL SOURCES	P 277,415,000.00	220,462,469.76
EXTERNAL SOURCES:		
INTERNAL REVENUE ALLOTMENT	P 1,770,256,841.00	1,770,256,841.00
IRA Differential	9,336,126.00	9,336,126.00
SHARE FROM LOTTO	5,800,000.00	4,324,842.25
LGU SHARE NAT’L WEALTH	15,103,800.00	18,261,464.47
TOBACCO EXCISE TAX		31,319,477.00
TOTAL EXTERNAL SOURCES	P 2,077,611,767.00	1,833,498,750.72
GRAND TOTAL -----	P 2,101,448,766.00	P2,053,961,220.48
	=====	=====

The **collection of Delivery Van Taxes** under the Local Government and Provincial Revenue Codes is strictly enforced and for this, we have **established checkpoints in Cordon, Roxas, San Pablo**, and here in the **City of Ilagan**, in front of the Provincial Capitol, to ensure that all entry and exit points of the province are properly posted with collectors. We also mobilized our field collectors to go directly to our taxpayers in their business locations to collect the taxes and related fees due to the Provincial Government of Isabela.



PTO Collection Sub-Office infront of the Provincial Capitol

We have done **reassignment of collectors and cashiers** to address various concerns as well as to avoid familiarity with taxpayers.

We harmonize our efforts with our co-Finance officers toward a more systematic and orderly performance of our duties as well as with other revenue-generating offices, to increase collections.

We maintain records on collections of premiums of the **Isabela Provincial Healthcare** including disbursements therefrom as per duly processed and approved claims.

We maintain records on releases of **(BRO) Programs of the Provincial Government of Isabela** to qualified beneficiaries. Collections on repayment of loan assistance are likewise monitored in coordination with the Provincial Cooperative and Development Office and the Municipal Treasury Offices.

2.0 SUPERVISION OVER LOCAL TREASURY OFFICES

We conducted **supervisory visits; revenue performance evaluation; as well as transfer of office, cash and accounts of municipal treasury offices** of the province. This is to see to it that they strictly comply with existing laws, rules and regulations pertaining to treasury operations.

For CY 2014, we were able to conduct supervisory visits to the 34 municipalities of Isabela, which were done during the scheduled *Bro Farmers' Congress cum Medical Mission to the barangays*. The team composed of the Department Heads and some personnel of the different offices of the Provincial Government of Isabela,, hand in hand, delivered the various programs and services directly to the cities and municipalities of the province.



Provincial Treasurer Tess Flores and the PTO Team visited the Office of the Municipal Treasurer of Palanan

Revenue Performance Evaluation of Municipal Treasury Offices



Included activities during field visits, among others, are: dialogue with the Local Chief Executives; technical assistance on the preparation, encoding and uploading of the electronic Statement of Receipts and Expenditures (eSRE); monitoring of collections and submission of prescribed reports; follow-up on the implementation of rules and regulations on treasury matters; and timely remittances of trust and statutory obligations.

Technical assistance provided during our visitation/inspection of local treasury offices includes:

- 1) Preparation of Office Plans and Programs and Unit Performance Evaluation Sheets
- 2) Reporting requirements:
 - a) Electronic Statement of Receipts and Expenditures
 - b) Collection Reports :
 - i. Form 60
 - ii. Monthly, Quarterly and Annual Report of Collections on Real Property Tax by Property Classification (BLGF Form 2)
 - iii. Monthly, Quarterly and Annual Report of Collections on Business Tax, Fees and Charges and Receipts from Economic Enterprises (BLGF Form 4)
 - iv. Remittances of Provincial and Barangay Share on Real Property Tax
 - c) Monitoring Reports :
 - i. Monitoring Report on Remittances of Real Property Tax Barangay Share
 - ii. Monitoring Report of Remittances of Trust & Statutory Obligations
 - iii. Post Borrowing Report-Statement of Indebtedness, Payments & Balances
 - d) Orientation of Barangay Treasurers

Findings and recommendations during the revenue evaluation were discussed in an exit conference with the concerned Treasurer together with their staff.



Technical assistance rendered to the focal persons of LGUs on the preparation & uploading of electronic Statement of Receipts and Expenditures (eSRE)

We assisted the Municipal Treasurers in the conduct of Tax **Information and Education Campaign** particularly on real property taxes, as follows:

- a) Conducted Information Drive on the schedule of payment of Real Property Tax, which is before March 31, to avail of the 10% discount.
- b) We sent Notice of Payment of the 1% Basic Real Property Tax & additional 1% SEF for CY 2014 and Notice of Delinquency in the Payment of Real Property Tax to all Municipal Treasurers of Isabela and all Provincial and City Treasurers nationwide.
- c) We tapped radio and print media outlets including cable networks within the province for the airing/publication of the announcement on the deadline for the payment of real property taxes.
- d) Tarpaulins and streamers were also posted in strategic places along the national highway and other conspicuous places up to the barangays in the whole province on the campaign for payment of tax.



**REMINDER
TO ALL PROPERTY TAXPAYERS**



**PLEASE PAY YOUR REAL PROPERTY TAXES FOR CALENDAR YEAR 2014
ON OR BEFORE MARCH 31, 2014 TO AVAIL OF THE TEN PERCENT (10%) DISCOUNT.**

PLEASE SEE YOUR MUNICIPAL TREASURER AT ONCE.

THANK YOU!

MARIA THERESA ARANETA-FLORES
Provincial Treasurer



MAHALAGANG PABATID



**SA LAHAT NG NAGMAMAY-ARI NG LUPA, BAHAY AT IBA PANG ARI-ARIANG
DI NATITINAG, MAGBAYAD NA PO KAYO NG INYONG AMILYAR (REAL PROPERTY TAXES) PARA SA
TAONG 2014 SIMULA NGAYON HANGGANG IKA-31 NG MARSO 2014
UPANG MAGKAROON NG SAMPUNG PORSIENTONG DISKUENTO (10%) .**

**MAKIPAG-UGNAYAN LANG SA OPISINA NG TESORERO (MUNICIPAL TREASURER'S
OFFICE) NG INYONG BAYAN.**

MARAMING SALAMAT PO!

MARIA THERESA ARANETA-FLORES
Provincial Treasurer

-
- e) Pursuant to the provisions of Sec. 254 of R.A. 7160, Notice of Delinquencies (NODs) prepared and certified by the Municipal Treasurers were duly noted and signed by the Provincial Treasurer before they were sent out to real property owners to give more strength to said Tax Bills.
 - f) The Certified Lists of Delinquencies submitted by the Municipal Treasurers are posted in the Bulletin Board at the entrance of the Office.

- g) The certified list of delinquent taxpayers who failed to pay after the notices were served, were referred to the Provincial Legal Office for the issuance of final demand letters
- h) We assisted the Municipal Treasurers in the conduct of a house- to- house tax collection campaigns.



Likewise, regular monitoring and consultative meetings were conducted with our provincial and district Hospital Cashiers to ensure prompt remittance of collections.

As member of the Provincial Appraisal Committee, we conducted ocular inspections and assessment of Market Value of lands in the municipalities of Sta. Maria and Tumauni, jointly with the other members of the said Committee.

3. Financial Accountability and Discipline

1. In conformity with existing regulations, all accountable personnel of the Provincial Capitol, as well as those of the LGUs are duly bonded. We increased the Fidelity bonds of our accountable personnel in compliance with the bonding requirements prescribed by the Bureau of Treasury.

2. We provided accurate, efficient and effective cashiering and disbursement of funds to include up to date payment of salaries, wages and other obligations.
3. We monitored the actual and prompt remittance of trust and statutory obligations by the Province as well as the Municipal Treasurers.
4. All **statutory obligations** including loan repayments for GSIS, BIR, PHILHEALTH, and HDMF/ PAG-IBIG in the total amount of P174,616,425.28, **were all remitted within the prescribed period.**
5. We monitored the utilization of SEF. With an annual appropriation of P25,000,000.00, the total expenditures as of December, 2014, are as follows:

		ANNUAL APPROPRIATION	TOTAL EXPENDITURES	TOTAL BALANCE
a)	Salaries of PSB Teachers	P 7,266,000.00	P 7,266,000.00	P -0-
b)	Cash Gift of PSB Teachers	700,000.00	686,000.00	14,000.00
c)	Sports Development	10,500,000.00	8,330,000.00	2,170,000.00
d)	Conduct of Trainings	1,000,000.00	400,000.00	600,000.00
e)	Production of Instructional Materials	1,000,000.00	-0-	1,000,000.00
f)	Construction, Repair & Rehabilitation of School Buildings	4,000,000.00	3,516,275.50	483,724.50
g)	Miscellaneous Expenses	534,000.00	20,274.10	513,725.90
	TOTAL	P 25,000,000.00	P 20,218,549.60	P 4,781,450.50
		=====	=====	=====

6. We submitted regular monthly reports to the Provincial Accounting Office relative to collections, disbursements, checks issued and other financial data.
7. The following **prescribed reports** were also submitted within the specified period to the BLGF Regional and Central Offices:
 - a) **Annual Report CY 2013**
 - b) **BLGF Form 1** - Web-based Quarterly Electronic Statement of Receipts and Expenditures eSRE
 - c) **BLGF Form 2-b** - Consolidated Monthly/Quarterly Report of Collections on Real Property Tax by Property Classification (RACIMS)
 - d) **BLGF Form No. 4** - Consolidated Monthly/Quarterly Report of Collections on Business Tax, Fees and Charges and Receipts from Economic Enterprises
 - e) **Plans and Programs for CY 2014**
 - f) **Joint Action Plan with the Provincial Assessor on Revenue Generation Program CY 2014**
 - g) **Unit Performance Evaluation Sheets for the First & Second Semesters CY 2013**
 - h) **Monthly Monitoring Report on Remittances of Trust and Statutory Obligations**
 - i) **Report of LGU Fund Deposits for CY 2014**
 - j) **Statement of Indebtedness, Payments and Balances**

4. Capability Building

To further enhance the technical capability and expertise of our staff, we have participated and/or sent treasury personnel as per approved travel orders, to the following :

- 1) 81st PHALTRA National Convention and Seminar Workshop, SMX Convention Center, Davao City, February 18-21, 2014
- 2) 18th PHILBO Annual Convention, Baguio City, March 18-21, 2014
- 3) Seminar on Best Practices & Remedies to avoid COA Disallowances, Edsa Shangri-La Hotel, Mandaluyong City, April 4, 2014
- 4) Special Conference of Provincial & City Treasurers and Assessors of Region 02, BLGF Tuguegarao City, April 24, 2014
- 5) DILG Orientation on the Seal of Good Local Governance, Isabela Hotel, Cauayan City, April 29, 2014
- 6) Briefing on the Philippine Extractive Industries Transparency Initiative , Crowne Plaza, Manila Galleria Hotel, Ortigas, Pasig City, May 13-15, 2014
- 7) Best Practices in Planning and Budgeting for LGUs, Edsa Shangri-La Hotel, Mandaluyong City, May 21-25, 2014
- 8) Briefing on the Public Financial Management Assessment Tool for Local Government Units (PFMAT for LGUs) and Public Financial Management Improvement Plan (PFMIP) with Enhanced PFMAT for LGU Software, DBM Conference Hall, Tuguegarao City, May 22-23, 2014
- 9) Regional Conference-Seminar of Provincial, City and Municipal Treasurers and Assessors of Region 02, Hotel Ivory, Tuguegarao City June 9-11, 2014
- 10) ICT Innovations Forum: Key to Accelerating Local Governments' Competitiveness, Intercontinental Manila, Makati City, June 18, 2014
- 11) Annual Operation Plan for Health, Citystate Tower, Ermita, Manila, August 3-11, 2014
- 12) BLGF Roll-out Seminar on Performance Standards for Local Treasurers, BLGF Manila, August 18, 2014
- 13) Roll-out Training-Workshop on the Deployment and Use of the Electronic Statement of Receipts and Expenditures Version 2.1 System for LGUs, Hotel Ivory, Tuguegarao City, September 2-3, 2014
- 14) Seminar-Workshop on Strategic Performance Management System (SPMS), Balai, Provincial Capitol, City of Ilagan, September 11-12, 2014
- 15) PHILBO-LUZON FY 2014 Area Convention Seminar LGUs and CSOs Partnership: The Key for Transparent and Accountable Local Governance,” Naga City, September 22-29, 2014
- 16) 1st Batch of Financial Management Training for Local Government Units of Cagayan, Isabela, Quirino and Bulacan Provinces re PRDP, Subic, October 13-17, 2014
- 17) REGATA 02 Conference Seminar Workshop, Makati Palace Hotel, October 28-31, 2014
- 18) 69th PICPA Annual National Convention, Cebu City, November 24-30, 2014
- 19) BLGF Annual Planning Conference, Tuguegarao City, December 1 & 2, 2014

**81st PHALTRA National Convention Seminar Workshop
SMX Convention Center, Davao City
February 18-21, 2014**



18th PHILBO Annual Convention
Baguio City
March 18-21, 2014

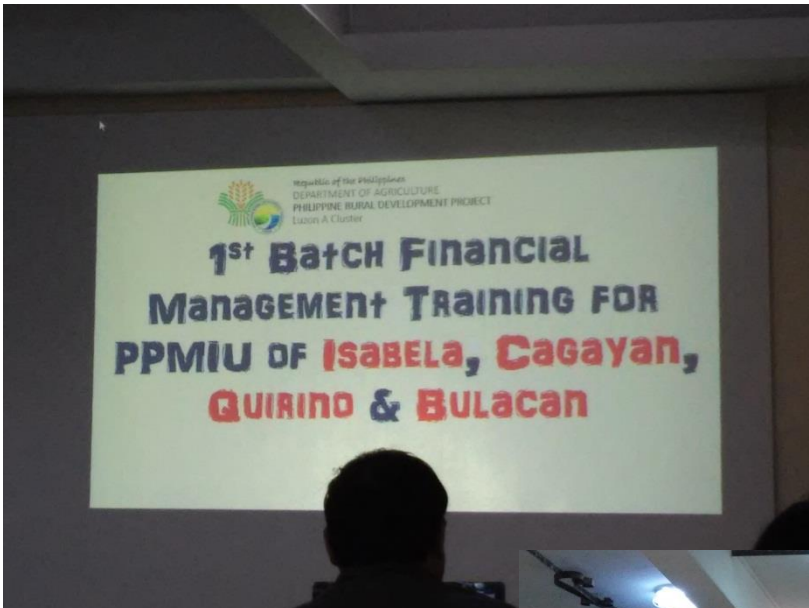


Provincial Treasurer Maria Theresa Araneta-Flores with Provincial Budget Officer Elsa M. Pastrana and Municipal Budget Officers of Isabela during the PHILBO Annual Conference

Conference-Seminar on Innovation and Connectivity Through Technology
Intercontinental Manila, Makati – June 18, 2014



Ist Batch of Financial Management Training for Local Government Units of Cagayan, Isabela, Quirino and Bulacan Provinces, held at Subic last October 13-17, 2014



69th PICPA Annual National Convention
Cebu City
November 24-30, 2014



Briefing on the Philippine Extractive Industries Transparency Initiative (PHEITI)
Crowne Plaza, Manila Galleria Hotel, Ortigas, Pasig City
May 13-15, 2014



**REGATA 02 Conference Seminar Workshop
Makati Palace Hotel
October 28-31,2014**



**Roll-out Training-Workshop on the Deployment and Use of the Electronic Statement of Receipts
and Expenditures Version 2.1 System for LGU
Horel Ivory, Tuguegarao City
September 2-5, 2014**



5. Inter-agency Coordination

1. Dialogued/Coordinated with LCE/Legislative Body and other agencies on matters pertaining to public finance
2. Harmonized planning with related agencies in line with Joint Memorandum Circular No. 1
3. Attended REGATA II, and MUNTAP Isabela Board Meetings
4. Attended Meetings of Provincial School Board
5. Meetings with the Governor, Vice Governor, Provincial Administrator and Department Heads
6. Budget Deliberations with the Sangguniang Panlalawigan Members headed by the Vice Governor.
7. Attended Meetings with Postbank officers
8. Attended Meetings with DBP, LBP and PNB officers
9. Attended Meetings with PHILHEALTH officers
10. Attended Forum on Credit Surety Fund (CSF) Program of the Bangko Sentral ng Pilipinas

11. Attended the various summits initiated and organized by the Provincial Government of Isabela

6. Internal Administration

1. Reviewed appointment papers and indorsed for approval to the Bureau of Local Government Finance the proposed appointments of concerned Assistant Provincial Treasurer, Municipal Treasurers and Assistant Municipal Treasurers.
2. Indorsed renewals of designation of OIC Municipal Treasurers of the municipalities of Dinapigue, Palanan, San Agustin and Sto. Tomas, pending approval of their appointments by the BLGF.
3. Maintained a sufficient stock level of Accountable Forms to be used by PTO, Municipal Treasury Offices, Isabela HealthCare, Hospital Cashiers and other government agencies.
4. Prepared Monthly Statement of Accountable Forms Issued and submitted to the COA within the prescribed period.
5. Evaluated Semestral Performance of Treasury Personnel for the 2nd Semester of CY 2013 and 1st Semester of CY 2014
6. Reviewed and approved Plans and Programs of Municipal Treasurers including Joint Action Plans of Municipal Assessors & Treasurers.
7. Evaluated/validated and approved the Unit Performance Evaluation Sheets (UPES) of Municipal Treasurers for the 1st and 2nd Semester of CY 2013.
8. Disseminated to Municipal Treasurers and others concerned all received Circulars and other Issuances relative to treasury operations.
9. Consultative meetings are regularly being done with our municipal treasurers and hospital cashiers, as well as with the PTO personnel
10. Certificates of Recognition with cash incentives were awarded to Municipal Treasury Offices (MTOs) for their exemplary performance on revenue generation based on their collection efficiency rating for CY 2013 during the Year-end Assessment in the Local Treasury Operations held at Punta Amelita Resort, Cordon, Isabela last December 10, 2014. This was graced by the Hon. Governor Faustino G. Dy III who personally handed the Certificates and cash incentives to the awardees, as follows:

<u>CATEGORY</u>	<u>AWARDEE</u>
a. Highest Revenue Tax Accomplishment Rate	- Ramon
b. Highest Collection Efficiency on Real Property Tax	- Reina Mercedes
c. Highest Collection Efficiency on Business Tax	- Dinapigue
d. Highest Collection Efficiency on Fees & Charges	- Alicia
e. Highest Collection Efficiency on Receipts from Economic Enterprises	- Luna



MTO Ramon – Highest Revenue Tax Accomplishment Rate for CY 2013



MTO Reina Mercedes – Highest Collection Efficiency on Real Property Tax for CY 2013



MTO Dinapigue – Highest Collection Efficiency on Business Tax for CY 2013, received by MUNTAP President Evelyn J. Cureg in behalf of Treasurer Generico H. Concepcion



MTO Alicia- Highest Collection Efficiency on Fees & Charges for CY 2013



MTO Luna-Highest Collection Efficiency on Receipts from Economic Enterprises for CY 2013

As we are entrusted the sensitive task of safeguarding and generating funds, we continue our commitment to carry out our functions by leveraging our capability and to serve beyond work. We always strive to uphold professionalism in our desire to deliver effective, timely and quality services within the tenets of good governance, transparency and accountability to our taxpayers and our fellow Isabeleños.

Thank you very much!

SUBMITTED BY:

MARIA THERESA ARANETA-FLORES
Provincial Treasurer

2014 BRO FARMERS’ CONGRESS SA BARANGAY CUM MEDICAL MISSION



Provincial Treasurer Maria Theresa Araneta-Flores briefed the Barangay Treasurers on their functions as Accountable Officers; proper accomplishment and other concerns





Divilacan

Mr. Mark Anthony Gonzales, Municipal Treasurer of Divilacan receiving the Financial Assistance for the LGU from Provincial Treasurer Maria Theresa Araneta-Flores during the Farmers' Congress



At Palanan, Isabela with SP Rolando L. Tugade , welcomed by ICO Treasurer James Bernardo and his staff





Governor Bojie Dy warmly welcomed by the farmers upon his arrival at Palanan, Isabela





Provincial Treasurer Maria Theresa Araneta-Flores together with Provincial Administrator Atty. Noel Manuel R. Lopez; Mr. Rodrigo Sawit, Provincial General Services Officer; Mr. Geronimo Cabaccan Provincial Environment & Natural Resources Officer; Mr. Jessie James Geronimo, Provincial Information Officer and Mr. Manuel Acierto , Manager, Isabela Provincial Healthcare





Provincial Treasurer Maria Theresa Araneta-Flores together with the PTO Team released Financial Assistance to the Barangay Treasurers during the Farmers' Congress

MUNTAP Isabela Meetings





Regular Monthly Meeting of Municipal Treasurers with the Hon. Governor Faustino G. Dy III, ICO Regional Director Ms. Tessie S. Mangacat of the Bureau of Local Government Finance and other officials of the Province



MUNTAP Meeting held at LGU San Pablo

CAVRAA 2014
Cabarroguis, Quirino



2014 ISABELA DAY ACTIVITIES

2014 Family Fun Run



PTO Family led by Provincial Treasurer Maria Theresa Araneta-Flores actively participated in the Family Fun Run activity during the 2014 Isabela Day Celebration

AWARDS COMMITTEE – 2014 ISABELA DAY CELEBRATION



Provincial Treasurer Maria Theresa Araneta Flores and Staff - Awards Committee for Isabela day Celebration 2014

