

OFFICE OF THE PROVINCIAL GENERAL SERVICES

DATE: October 16, 2018

FOR: NOEL MANUEL R. LOPEZ

Provincial Administrator

FROM: MR. RODRIGO T. SAWIT

Provincial General Services Officer

TEXT: HIGHLIGHTS FOR THE MONTH OF SEPTEMBER 2018

Amount of insurance for Light and Motor Vehicles (55) : ₱ 238,435.14

Amount of insurance for Heavy Equipment (17) : ₱ 508,645.03

Amount of LTO Registration for Light and Motor Vehicles (18) : ₱ 363,220.21

Amount of LTO Registration for Heavy Equipment (3) : ₱ 375,085.52

Amount of Office Equipment purchased : ₱ 5,238,800.00

Number of Construction Equipment purchased (2)

Amount of various items purchased (Different Offices,

Hospitals and Agencies) : ₱ 9,137,535.00

Amount of various items purchased (Grants and Donation

of Honorable Governor, Vice Governor and SP Members) : ₱ 3,900,926.80

Amount of Spare Part/Tires/Lubricant for various Heavy Equipment

and Service Vehicle . : ₱ 2,026,689.33

Amount of Recorded Inspection and Acceptance Report (IAR)

(Various Offices/Grants and Donations) : ₱ 9,462,218.40

Amount of Recorded Inspection and Acceptance Report (IAR)

(Emergency Purchased of Various Offices) : ₱ 6,166,970.35

Amount of Recorded Purchase Request (PR) (Drugs and Medicines): ₱ 13,577,020.00

Amount of Recorded Purchase Order (PO) (Drugs and Medicines) : ₱ 6,663,117.50

Amount of Recorded Purchase Request (PR) (Medical and Surgical): ₱ 1,597,033.20

Amount of Recorded Purchase Order (PO) (Medical and Surgical) : ₱ 506,894.50

Amount of Recorded Inspection and Acceptance Report (IAR)

(Drugs and Medicines/Medical and Surgical) : ₱ 7,187,368.90

Amount of Recorded Inspection and Acceptance Report (IAR)

(Emergency Purchased for Drugs and Medicines) : ₱ 1,170,582.25

Amount of Recorded Inspection and Acceptance Report (IAR)

(Emergency Purchased for Medical and Surgical) : ₱ 1,160,309.30

Number of Bidding conducted:

Pre-Bid Conference (1)

Bid Opening (4)

Number of Trips to pick-up Cadaver (5)

Number of Barangay conducted Fogging Operations:

1. Angadanan, Isabela – 6

2. Cauayan City, Isabela – 1

3. Ilagan City, Isabela – 1

Number of Barangays : 8

MR. RODRIGO T. SAWIT

Provincial General Services Officer