



Republic of the Philippines
PROVINCE OF ISABELA
City of Ilagan

OFFICE OF THE PROVINCIAL ASSESSOR

MONTHLY ACCOMPLISHMENT REPORT

For the month July 2019

I. REVENUE GENERATION AND RESOURCE MOBILIZATION PROGRAM:

1. Issued the following as required by the Bureau of Internal Revenue (BIR), Department of Agrarian Reform (DAR), other lending institutions and other interested parties upon verification from our existing records and payment of fees and charges to the Provincial Treasurer's Office, as provided thru the Provincial Tax Ordinance:
 - a.) 191 certifications relative to real property assessments
 - b) 387 certified copy of Tax Declarations (TD)
 - c) 210 certified photocopy of TD, and such other related documents on assessment records
- a. Received three (3) requests for annotation of encumbrance and have annotated on the face of six (6) Tax Declarations (TD), one (1) bail bond issued by court, two (2) mortgage submitted by property owners.
- b. Approved total assessment transactions of 1,139 Real Property Units (RPU's) submitted/recommended for approval by the Municipal Assessors of the thirty four (34) Local Assessment Offices of this province, upon proper review and verification of personnel concerned, whether assessment procedures and techniques were being followed, to wit:
 - a) 106 RPU's for newly discovered real properties
 - b) 584 RPU's for subdivision/consolidation/revision or with physical changes
 - c) 649 RPU's for transfer of ownership
- c. Quarterly Report on Real Property Assessments (QRRPA) for 2nd quarter were submitted on time and uploaded to eSRE system.

II. ASSESSMENT ACCOUNTABILITY AND DISCIPLINE:

1. Updated and maintained all technical and non-technical assessment records (hard copy) in all approved assessment transactions for the month of July 2019, as follows:

- a) Section Maps
 - b) Tax Mapping Control Roll's
 - c) Field Appraisal and Assessment Sheet's
 - d) Tax Declaration (hard copy and e-gaps)
 - e) Records of Assessment
- 2. Engr. Felipe O. Guray Jr.-Tax Mapper II and Mr. Pepito V. Bautista-Tax Mapper I conducted ocular inspection on the properties along Magat River located at Barangay Rang-ay, Cabatuan, Iabela on July 5, 2019.
- 3. Engr. Ferdinand P. Ramos-Tax Mapper I was directed to join technical team from Provincial Engineering Office to conduct topographic survey of the eroded portion of KM 57 (Dughole Area) of the on-going Ilagan-Divilacan Road Rehabilitation and Improvement Project on July 11-19, 2019.
- 4. Engr. Ferdinand P. Ramos-Tax Mapper I and Mr. Angelito P. Garcia- Book Binder III was directed to verify Lots under GSS-023137-000230 located at San Vicente, Tumauni, Isabelal, at Land Management Bureau, DENR-Regional Office, Tuguegarao City on July 23, 2019.
- 5. Mr. Noel B. Babas- LAOO IV, Ms. Yulma Marie C. Balabbo-LAOO III and Mr. Angelito P. Garcia-Book Binder III was directed to present the documents on appraisal/assessment of a property located at Ballacayu, san Pablo, Isabela on July 24, 2019.
- 6. Mr. Noel B. Babas-LAOO IV and Edgardo S. Rico-Tax Mapper IV conducted ocular inspection to determine the Current Market Value of the properties affected on the project replacement of permanent Weak Bridges: Puzzer Bridge along Daang Maharlika, Reina Mercedes, Isabela on July 25, 2019.

III. INTERNAL ADMINISTRATION:

- 1. Conducted monthly meeting of Provincial Assessor's Office on July 2, 2019. The Provincial Assessor presided the meeting and reminded the personnel to continue their commitment to work especially under the new leadership of Hon. Rodolfo T. Albano III- Provincial Governor of Isabela.
- 2. Conducted the regular monthly meeting of Philippine Association of Municipal Assessors (PAMAS), Inc. Isabela Chapter, on July 10, 2019 at Provincial Assessor's Conference room, Capitol Building, City of Ilagan, Isabela.
- 3. Acted on the following matters:
 - a) 34 incoming and 5 outgoing communications
 - b) Prepared 16 Application for Leave of Absence;
14 Locator Slips
 - c) 1 payrolls for regular employees
 - d) Prepared 11 vouchers.

4. Mr. Guillermo B. Barretto-Provincial Assessor attended the meeting regarding clean-up drive under the program "TODAS DENGUE TODO NATO" on July 22, 2019, 10:00 am at Blue Room, Capitol Building, Isabela Provincial Capitol, Alibagu, City of Ilagan, Isabela.
5. Mr. Guillermo B. Barretto-Provincial Assessor together with Ms. Zenaida A. Gabriel-Assistant Provincial Assessor attended the briefing on Policies and Guidelines on the Monitoring of the Implementation of Local Ordinances conducted by DILG on July 23, 2019 at Blue Room, Capitol Building, Isabela Provincial Capitol, Alibagu, City of Ilagan, Isabela.
6. Mr. Guillermo B. Barretto-Provincial Assessor, Ms. Yulma Marie C. Balabbo- LAOO III, Mr. Lorenzo Charles A. Jucar- LAOO III and Mr. Angelito P. Garcia-Book Binder III attended the Executive Budget Forum called by the Hon. Governor Rodolfo T. Albano III on July 25, 2019 at Barangay Ballacayu, San Pablo, Isabela.

IV. OTHER MATTERS

1. The Regional Association of Treasurers and Assessors of Region II (REGATA II) held their board meeting at Provincial Assessor's Office conference room, Capitol building, City of Ilagan, Isabela on July 17, 2019.
2. The office personnel participated during the clean-up drive in the Office of the Provincial Assessor and its surroundings, in coordination and compliance with Executive Order No. 03 in the conduct of "TODAS DENGUE, TODO NATO(IKA-ANIM NA KAGAT) which aims to eliminate mosquito breeding sites and stop the spread of Dengue Fever and other mosquito-borne diseases.

Prepared by:

YULMA MARIE C. BALABBO
LAOO - III

Conformed by:

GUILLERMO B. BARRETTO
Provincial Assessor



Republic of the Philippines
PROVINCE OF ISABELA
City of Ilagan

OFFICE OF THE PROVINCIAL ASSESSOR

August 2, 2019

HON. RODOLFO T. ALBANO III

Provincial Governor
Province of Isabela

Thru: **ATTY. NOEL MANUEL R. LOPEZ**
Provincial Administrator
City of Ilagan, Isabela

Sir :

We are submitting herewith our **Monthly Accomplishment Report** for the month of **July 2019**, for your information and ready reference.

Thank you.

Very truly yours,

GUILLERMO B. BARRETTO
Provincial Assessor

PICTURES TAKEN IN SUPPORT TO OUR JULY 2019 ACCOMPLISHMENT REPORT



Engr. Felipe O. Guray-Tax Mapper II, Mr. Pepito V. Bautista-Tax Mapper I & Mr. Willie Martin-Municipal Assessor of Cabatuan, Isabela during their ocular inspection on the properties along Magat River.



Engr. Ferdinand P. Ramos-Tax Mapper I and company from Provincial Engineering Office conducting topographic survey of the eroded portion along Ilagan-Divilacan Road Rehabilitation and Improvement project



Mr. Noel B. Babas-LAOO IV, Mr. Edgardo S. Rico-Tax Mapper IV and representative from Treasurer's Office, Provincial Engineering Office and Municipal Assessor's Office of LGU-Reina Mercedes conducting ocular inspection on Bridges along Daang Maharlika



Taken during the Executive Budget Forum with Hon. Governor Rodolfo T. Albano III and all department heads held on July 25, 2019 at Ballacayu, San Pablo, Isabela



Regular monthly meeting of Provincial Assessor's Office presided by Mr. Guillermo B. Barretto-Provincial Assessor



PAMAS regular monthly meeting at Provincial Assessor's Office Conference room



Taken during the REGATA II Board meeting presided by Provincial Assessor Mr. Guillermo B. Barretto, standing beside him was BLGF Acting Regional Director Ma'am Tessie S. Mangacat

CONDUCT OF CLEAN-UP DRIVE FOR “TODAS DENGUE TODO NATO”



