



Republic of the Philippines
PROVINCE OF ISABELA
Ilagan, Isabela

OFFICE OF THE PROVINCIAL ASSESSOR

MONTHLY ACCOMPLISHMENT REPORT

For the month of February, 2018

I. REVENUE GENERATION AND RESOURCE MOBILIZATION PROGRAM:

1. Issued the following as required by the Bureau of Internal Revenue (BIR), Department of Agrarian Reform (DAR), other lending institutions and other interested parties upon verification from our existing records and payment of fees and charges to the Provincial Treasurer's Office, as provided thru Provincial Tax Ordinance;
 - a) 162 certifications relative to real property assessments
 - b) 213 certified copy of Tax Declarations (TD)
 - c) 170 certified photocopy of TD, and such other related assessment records
2. Approved assessment transactions submitted/recommended for approval by the Municipal Assessors' of the thirty four (34) Local Assessment Offices of this province, upon proper review and verification of personnel concerned, whether assessment procedures and techniques were being followed, to wit:
 - a) 318 Real Property Units (RPU's) on newly discovered real properties (DC)
 - b) 553 RPU's on subdivision/consolidation/revision or with physical changes (PC)
 - c) 489 RPU's on transfer of ownership
3. Returned a total of twenty two (22) RPU's of deficient assessment transactions to Municipal Assessors' concerned, informing them the deficiency of the transaction, that needs to be complied with, to facilitate its approval.

II. ASSESSMENT ACCOUNTABILITY AND DISCIPLINE:

1. Updated and maintained all technical and non-technical assessment records in all approved assessment transactions for the month of February, 2018, as follows,
 - a) Section Maps
 - b) Tax Mapping Control Roll's
 - c) Field Appraisal and Assessment Sheet's
 - d) Tax Declaration
 - e) Records of Assessment
2. The two Teams, Team A consisting of - Mr. Noel B. Babas, LAOO IV and Engineer Felipe O. Guray, Jr., Tax Mapper II, and have continued in the conduct of visitation, monitoring and rendered technical assistance in the conduct of General Revision of Real Property Assessment by Classification in the municipalities of Alicia, Ramon, San Mateo, cordon, Luna, Cabatuan, Reina Mercedes, Naguilian, Aurora and San

Manuel. Likewise Team B, consisting of Mr. Edgardo S. Rico, Tax Mapper IV, and Mrs. Yulma Marie C. Balabbo, LAOO –III, this office, have conducted visitation, monitoring and rendered technical assistance in the conduct of General Revision of Real Property Assessment by Classification in the municipalities of Tumauni, Cabagan, Quirino, Mallig and Quezon.



Ms. Yulma Marie C. Balabbo together with Mr. Edgardo S. Rico, during their visit in the municipalities of Quezon (left photo) and Mallig, (right photo), with Mr. Benedicto Arkaina, Municipal Assessor



Mr. Rico and Ms. Balabbo, giving instructions to Ms. Medeliza Ginez, OIC Municipal Assessor of Quirino together with Municipal staff.



*Mr. Noel B. Babas and Engr. Felipe O. Guray, Jr. together with OIC Municipal Assessor, Engr. Nelson Antonio and **Hon. Jaime Atayde**, Municipal Mayor of Luna during the visit.*

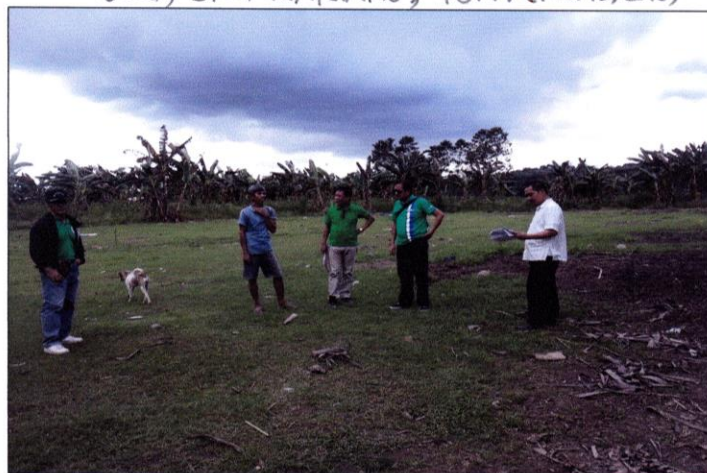


Engr. Danilo Q. Maniego Municipal Assessor of Aurora (in blue polo shirt) and staff (right photo); Ms. Emelita Tadique (in white dress) Asst. Municipal Assessor of Alicia and staff (left photo) together with Mr. Babas and Engr. Guray, during the conduct of visitation and monitoring in the implementation of 2018 General Revision.

3. Mr. Edgardo S. Rico, Tax Mapper - IV and Mr. Noel B. Babas, LAOO – IV, both of This office, together with the representatives of the members of Provincial Appraisal Committee, have conducted ocular inspection and evaluation of the properties subject for the expansion of School Site, located at Ueg, San Mariano, Isabela, on February 12, 2018, in coordination of the Municipal Assessor of San Mariano, Isabela.



UEG, SAN MARIANO, ISA. (Feb 12, 2018)



Technical Staff/Representatives of the Provincial Appraisal committee conducting ocular inspection of the land situated at Ueg, San Mariano, Isabela together with Municipal Assessor's Technical staff of San Mariano, Isabela.

4. Likewise, same Technical Staff have conducted appraisal and assessment of the real property to be purchased by the LGU of San Mariano, Isabela, for the proposed Slaughter House, situated at Minanga, San Mariano Isabela on February 2, 2018.



The subject property sought to be purchased by the Local Government Unit of San Mariano, Isabela, for school site expansion.

5. Another ocular inspection was conducted Technical staff, at San Mateo, Isabela of the properties that will be affected/traversed by the on-going construction of Bypass and Diversion Road- San Mateo-Alfonso Diversion Road, including Road Right of Way, San Mateo, Isabela, as per request of Engr. Melanio C. Briosos, CESO III, Regional director of the Department of Public Works and Highways, Reional Office II, Tuguegarao City, Cagayan.



Technical staff/representatives of the Provincial Appraisal Committee (left photo) conducting ocular inspection on the site. (right photo) on-going RROW situated at Daramuangan Norte, San Mateo, Isabela.

6. Mr. Noel B. Babas , and Mrs. Zenaida A. Gabriel, both LAOO - IV , this office, have continued assisting BLGF, DOF, Region II, Regional Team in the conduct of Revenue and Assessment Evaluation in the municipalities of Burgos and San Agustin, Isabela.



Regional, Provincial and Municipal Technical Team conducting validation on field during the evaluation in the Municipal Assessor's Office of Burgos

III. ON INTERNAL ADMINISTRATION

1. Conducted also the regular monthly meeting of the Philippine Association of Municipal Assessors' (PAMAS) Inc., Isabela Chapter on February, 2017 at 10:00 o'clock ante meridian, held at Simple Table, Maharlika Highway, Upi, Gamu, Isabela, Mr. Florencio M. Baquiran, Municipal Assessor of Delfin Albano and President of PAMAS, Inc., Isabela Chapter, presided the meeting.
2. Acted on the following matters
 - a) 21/ 34incoming/outgoing communications
 - b) 18 Application for Leave of Absence; 6 Locator Slips
 - c) 4 payrolls and 12 vouchers
 - d) 78 queries of real property owners and interested parties.
3. Mrs. Zenaida A. Gabriel and Mrs. Yulma Marie C. Balabbo, represented the Provincial Assessor who is on Vacation Leave, in the CY- 2018 LMP, PDC & PPOC Joint Meeting held at Cabatuan Social Hall, Cabatuan, Isabela, on February 6, 2018. Update with regards LGU Fiscal Sustainability Scorecard on the counterpart of the Provincial Assessor's Office was reported/presented by Ms. Balabbo.



Ms. Yulma Marie C. Balabbo reporting an update as to the counterpart of the Provincial Assessor's Office in the LGU Fiscal Sustainability Scorecard during the meeting

4. The Provincial Assessor and Ms. Yulma Marie c. Balabbo, have acted as Facilitators in the Training Workshop for the Roll-out of LGU Financial Tools (LIFT) System (eSRE Version 3), 2nd batch, held at Hotel Carmelita, Diversion Road, Tuguegarao City, Cagayan.



The Provincial Assessor, Mr. Guillermo B. Barretto as a Resource Speaker in the Training/Workshop for the Roll Out of LIFT (e SRE V.3) 2nd batch.



Ms. Tessie S. Mangacat, Acting Regional Director of BLGF, DOF, Region II in white coat, together with Ms. Ma. Theresa A. Flores and Isabela Provincial Staff, Pat, Mate & Yulma during the awarding of plaque of appreciation (as Resource Speakers/Facilitators), after the training/workshop.

Other Matters:

Mrs. Lolita P. Ramos, Assistant Provincial Assessor, and Mr. Lorenzo Charles A. Jucar, Tax Mapper I, have actively participated in the conduct of Farmers Congress held at barangay Mabini, Gamu, Isabela and barangay Cebu, San Isidro, Isabela, on Febnruary 7, 2018 and February 21, 2018, respectively.



The Provincial Treasurer Madam Ma. Theresa A. Flores, together with Mrs. Lolita P. Ramos, Assistant Provincial Assessor and other Provincial Staff of the Provincial Government of Isabela during the Farmers Congress at San Isidro, Isabela.

Prepared by:

Conformed by:

LOLITA P. RAMOS
Assistant Provincial Assessor

GUILLERMO B. BARRETTO
Provincial Assessor

March 12, 2018

Hon. Faustino G. Dy III
Governor
Province of Isabela

Thru: **Atty. Noel Manuel R. Lopez**
Provincial Administrator
Alibagu, City of Ilagan, Isabela

Sir:

We are submitting our Monthly Accomplishment Report for the month of **February , 2018**, for your information and ready reference.

Very truly yours,

GUILLERMO B. BARRETTO
Provincial Assessor